

# Haley Dunlap

408 Carrington Pkwy, Montgomery, AL 36117 · Email: haley.worthen@gmail.com · Phone: (870)-329-1883

## EDUCATION:

Arkansas State University Jonesboro, Arkansas  
Bachelor of Arts in Spanish-World Languages, Minor in International Studies May 2011  
GPA: 3.85 Magna Cum Laude

## WORK EXPERIENCE:

-Gymnastics Choreographer June 2014 to present  
USAG, Champions Gymnastics Center, Delta Gymnastics, Sonshine Academy and Impact Gymnastics

- Create and teach optional and excel floor and beam routines
- Hired by the coaches to come in to provide choreography services

-Spanish Teacher August 2017 to September 2018  
Dallas County High School Plantersville, Alabama

- Taught 90 9-12<sup>th</sup> grade students in Spanish 1 and 2 language classes
- Volunteered as cheer sponsor

-Chiropractic Assistant/Front Desk Receptionist October 2016 to August 2017  
Health Star Clinic Montgomery, Alabama

- Assist the doctors with their patients' therapies and treatment
- Answer phones, manage doctors' schedules and maintain patients' files

-Long Term Spanish Substitute August 2016 to October 2016  
Appleton Learning Montgomery, Alabama

- Long term substitute Spanish teacher for a month in a local middle school
- Managed 225 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students as their Spanish teacher

-Class Director, Girls' Competitive Gymnastics Head Coach August 2008 to July 2016  
Champions Gymnastics Center Jonesboro/Paragould, AR

- Direct coaches and classes, create class lesson plans and evaluations, and organize annual events
- Instruct level 2-10 competitive gymnastics, preschool and tumbling classes, and private lessons
- Travel nationally with students for competitions at the local, state and regional level
- Create daily schedules for practice to keep gymnasts on task and time
- Communicate with the gymnasts' parents every day to update them on their progress and also an administrator of our parents' club Facebook group used to communicate even more
- Social Director of the Champions Gymnastics Center's Facebook and Instagram page to create posts to our followers of all things going on with the gym

-NCA Head Instructor March 2007 to July 2012  
National Cheerleaders Association Dallas, Texas

- Instruct NCA cheerleading camps to youth, junior and senior high cheerleaders throughout Arkansas and surrounding states
- Supervise and lead other instructors to work closely with customers to insure the camp runs smoothly and keeps customers returning

-Substitute Teacher February 2012 to May 2012  
SubTeach USA Paragould, Arkansas

- Substitute teacher in various grades, ages, and school districts
- Assigned to a 9<sup>th</sup> – 12<sup>th</sup> grade Spanish classroom for 2 months

-Law Office Receptionist August 2011 to February 2012  
Dunlap Law Office Trumann, Arkansas

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- Answered telephones, organized client files, typed legal documents, handled money accounts, assisted the attorney in the courtroom, translated for Spanish-speaking clients and many other legal secretarial duties

-Spanish Tutor

August 2010 to May 2011

World Languages and Cultures Multimedia Center

Jonesboro, Arkansas

- Tutored ASU students in their Spanish language skills and also attended to the lab by keeping it tidy, organized, answered the phone, attended to all of the computers, etc.
- Developed monthly newsletters and coordinated festivals and weekly conversation tables

-Gymnastics and Cheer Coach

November 2004 to August 2007

Flip Flop Gymnastics

Pine Bluff, Arkansas

- Coached pre-school, recreational, competitive gymnastics and cheer classes
- 15 years' experience as a gymnast/cheerleader with this gym

## **Certifications and Licenses:**

- Alabama Substitute License and background check good through 6/30/2022

## **College Honors and Awards:**

- Graduated Magna Cum Laude
- Chancellor's List – Fall 2007 – Spring 2008 – Fall 2008 – Fall 2009
- Dean's List – Spring 2009 – Spring 2010 – Fall 2010 – Spring 2011
- Arkansas State University Academic Merit Scholarship
- Top NCA Rookie and Veteran Instructor award 3 years in a row
- 6 year NCA Instructor award

## **Organizations:**

- Sigma Alpha Lambda – Collegiate Scholarship & Leadership Honor Society - Vice President
- National Society of Collegiate Scholars – Academic Honor Society
- Delta Epsilon Iota – Academic Honor Society
- Phi Kappa Phi -- Academic Honor Society
- ASU – University Singers Women's Choir
- U.S.A. Gymnastics Association – Safety Certified Coach, Certified Meet Director
- AACCA Safety Certified Cheer Instructor
- ASU Alumni Association

## **Community Service / Volunteerism:**

- Presidential Service Silver Award for Volunteerism
- "Power of One" and FCCLA "CARE" Award for volunteering more than 100 hours
- Area IX Special Olympics
- Great Arkansas Clean-up
- American Cancer Society Relay for Life
- Sisters in Service Community Service Club
- Students with Opportunities to Soar (SOS) Volunteer
- Delta Rivers Nature Center Volunteer
- Boo on the Bayou Volunteer
- Yankee Doodle Dandy Gymnastics Meet volunteer
- Hispanic Community Services Center Volunteer
- Optimist club float
- American Red Cross Blood Drive