CRITERIA FOR TEACHER OF THE YEAR

****YOUR SGA MUST BE A DUES PAYING MEMBER TO NOMINATE A SECONDARY AND/OR ELEMENTARY TEACHER OF THE YEAR.**

Your school's nominee must meet the following criteria for both Elementary and Secondary Teacher of the Year candidates:

1. The nominee must be a **FULL TIME** teacher. Please indicate whether the candidate is an elementary or secondary teacher.

2. Using your school's schedule, type in the nominated **teacher's schedule**. This should include the entire school day. The Headmaster is to sign this schedule to confirm its accuracy.

3. A typed **letter of nomination** must be submitted from the school's **SGA**, with a minimum of two SGA officers' signatures.

4. A typed **letter of recommendation** on school letterhead from the **headmaster** must be submitted.

5. A typed **letter of recommendation** on school letterhead from a **peer faculty member** must be included.

6. A typed **resume** of education, teaching experience, activities, and achievements must be provided.

- The **secondary** nominee must submit a **letter of recommendation** from a **student** not in the SGA.
- The **elementary** nominee must submit a typed **letter of recommendation** from a **parent**.
- The criteria outlined above must be met for a nominee to receive consideration.
- This complete portfolio must be **in the State AISA office by MARCH 24, 2021.**
- There will be one elementary and one secondary teacher named for each of the three divisions. (A, AA, AAA)

NOTE: ***Previous winners must wait five years before they can be nominated again!***