

**ALABAMA INDEPENDENT SCHOOL ASSOCIATION**

**ACTIVITIES HANDBOOK**

**(Revised August, 2023)**



**GLYNN LOTT, MACON EAST ACADEMY  
STATE BOARD PRESIDENT**

**MICHAEL MCLENDON  
EXECUTIVE DIRECTOR**

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# AISA Districts

2023-2024

## **DISTRICT I**

Meadowview Christian School  
 Patrician Academy  
 Pickens Academy  
 Russell Christian Academy  
 South Choctaw Academy  
 Southern Academy

## **DISTRICT II**

Bayside Academy  
 Bright Beginnings Academy  
 Central Christian School  
 Cottage Hill Christian Academy  
 Faith Academy  
 Government Street Christian School  
 Lighthouse Baptist Academy  
 North Mobile Christian School  
 Prichard Preparatory School  
 Saint Paul's School  
 Snook Christian Academy  
 Temple Christian Academy  
 UMS-Wright Preparatory School

## **DISTRICT III**

Clarke Prep School  
 Escambia Academy  
 Fort Dale Academy  
 Jackson Academy  
 Lowndes Academy  
 Monroe Academy  
 Morgan Academy  
 Sparta Academy  
 Wilcox Academy

## **DISTRICT IV**

Abbeville Christian Academy  
 Crenshaw Christian Academy  
 Houston Academy  
 Northside Methodist Academy  
 Pike Liberal Arts School  
 The Lakeside School

## **DISTRICT V**

Autauga Academy  
 Eastwood Christian School  
 Evangel Christian Academy  
 Hooper Academy  
 Saint James School  
 Success Unlimited Academy  
 The Montgomery Academy  
 Trinity Presbyterian School  
 Valiant Cross Academy

## **DISTRICT VI**

Chambers Academy  
 Churchill Academy  
 Coosa Valley Academy  
 Edgewood Academy  
 Glenwood School  
 Lee-Scott Academy  
 Macon East Academy  
 Southern Preparatory Academy  
 Springwood School  
 The Oaks School  
 Trinity Christian School

## **DISTRICT VII**

Advent Episcopal School  
 Altamont School  
 Banks School  
 Bessemer Academy  
 Cahawba Christian School  
 Coosa Christian School  
 Cornerstone Christian School  
 Donoho School  
 Heritage Christian Academy  
 Highlands School  
 Hope Christian Academy  
 Indian Springs School  
 Miracle Academy  
 New Hope Christian School  
 North River Christian Academy  
 Randolph School  
 Restoration Academy  
 Riverhill School  
 Rock City Preparatory Christian School  
 Spring Valley School  
 Sumiton Christian School  
 The Capitol School  
 Tuscaloosa Academy  
 Tuscaloosa Christian School  
 Victory Christian School

## PREFACE

The Alabama Independent School Association (AISA) has a strong commitment to a traditional, challenging, and enriching curriculum in each school accredited by the Association. Out of this commitment, this handbook was written, and because of a continuing focus on excellence, revisions of the publication are made regularly. This **Activities Handbook** revision describes activities and competitions focused on maximizing the cognitive development and creativity of AISA students. The self-concept and relationship skills of students also improve through participation in the programs of the Association. Competitions and other activities described in the **Activities Handbook** are designed to involve students, from kindergarten through grade twelve, in enriching experiences.

## INTRODUCTION

Each year the Alabama Independent School Association sponsors a variety of organized academic and fine arts events to recognize and reward student excellence in academic learning, creative activities, and noteworthy achievement. As a result of competing with their peers, AISA students have experiences that broaden their intellect, strengthen their thinking skills, foster their creativity, and help them mature as individuals.

This handbook outlines a formal operating procedure to be followed in the organization and administration of all AISA state academic and arts events. To maintain consistency, it is recommended that each school conduct its competitions in the same manner in order that school winners will be totally knowledgeable of what is expected of them when they advance to district and state competition.

The AISA Activities Committee, comprised of the executive director and coordinator of student activities and representatives from various schools, have worked diligently to develop a set of rules for each state academic event. Rules that can be understood and implemented correctly by those administering a particular event will result in a high degree of fairness for all of the participants.

The committee realizes that situations may arise prior to or during an event that are not totally covered or clearly defined in this Activities Handbook. If this should occur, the officials responsible for administering that particular event are requested to make every effort to resolve the problems in a professional manner. **Host coordinators, heads of school and host schools are in charge of the district competitions. All district and state results are final. All problems and issues should be resolved at that level (district or state). Host coordinators should be veteran teachers with firsthand knowledge of the event that they will serve as the host coordinator of a district academic competition.**

Judges should be selected with care. Judges should be experts in the field being judged if possible. No connection should exist between a judge and the host school and/or students whose work is being judged.

## **AISA GENERAL INFORMATION**

The AISA believes that its annual academic and arts events and activities serve a three-fold purpose for all member schools. Benefits include the following:

1. Provide an enriching experience for each participant
2. Add a special and important dimension to the curriculum
3. Build closer relationships between the faculty and students.

However, it is also felt that to achieve these purposes, it is the responsibility of each administrator, district subject coordinator, and the AISA to ensure that each event is well organized and administered. Only by accomplishing this at each level of competition will students truly benefit from having participated in this phase of AISA educational programs.

### **A. LOCAL SCHOOL COMPETITION**

Each administrator is responsible for appointing one or more faculty members to organize and conduct each of the AISA events the school plans to enter during the school year. Awards for student efforts are left to the discretion of the school. It is recommended that selected faculty member(s) plan to guide school winners as far as the students' capabilities will take them. This will give those students a sense of security, as well as the professional support they need in order to achieve at the highest possible level.

### **B. DISTRICT COMPETITION**

Each year it is the responsibility of the elected district administrator to select the academic subject coordinators, the host schools, dates, and times for all academic events, in coordination with the school administrators in the district.

The district host for each academic event is responsible for the following:

- a. Organize the event; obtain the judges and awards for the competition.
- b. Follow AISA operating policies and procedures for each event in order to maintain consistency and avoid possible confusion at state level.
- c. Ensure that the date of each district event is at least one week prior to state competition (see yearly AISA calendar).
- d. At least thirty days prior to each event, send each school an information sheet showing faculty member in charge, details, and possible requirements. If for any reason the district host desires to deviate from handbook procedures, the AISA office should be advised by phone prior to the competition.
- e. Host schools should consider a workshop, especially for art and science, prior to the district events. The AISA feels that a work session would help work out final details and reduce

problems at the event.

- f. District host schools should require that all individual school entries be accompanied by a faculty member. Also, parents and the president of each school's parent organization should be encouraged to attend.
- g. Each school in the district must pay district academic fees which will be used to pay for judges and awards. Awards are given to 1<sup>st</sup> place state winners.
- h. Judges should be selected with care. Judges should be experts in the field being judged if possible. No connection should exist between a judge and the host school and/or students whose work is being judged. The state office has found that local colleges are most eager to help, as are retired teachers. As at the state level, judges will be in complete control of selecting winners, and **their decisions will be final.**

### C. STATE COMPETITION

#### AT

1. The number of state entries from each district will be in accordance with handbook procedures for each event.
2. District/Region/State entry forms are located in this *Activities Handbook*. District/Region Coordinators are to submit State entries through this Activities Handbook; emailed entry form - these forms will be submitted to the AISA office by EMAIL ([aisa@aisaonline.org](mailto:aisa@aisaonline.org)) on the day of the District/Region competition.
3. Submitting entry forms to the AISA office is the responsibility of the member school hosting each district event. District host schools are requested to submit by EMAIL state entries to the AISA office.
4. A faculty member from each school is to accompany the participants to all state events.
5. The AISA office will secure plaques and/or other awards, judges, and sites for all state events.
6. Each school will be notified of the time and location prior to the state event.
7. Judges are to be instructed that no contest will end in a tie for any one place. The judges are in complete control of selecting winners at all state events, and their decisions are final.
8. Host schools designated for state events are asked to furnish the facility and assist the AISA staff with the organization and administration of the event.
9. Some events will have an entry fee for both the district and state event, please see individual events for more details.

#### **D. PROCEDURE FOR REVISING POLICIES AND/OR GUIDELINES**

1. If a member of a school faculty wishes to suggest a change in any procedure in this publication, he/she should present the recommendation to the headmaster and other appropriate faculty members at the school for discussion and consideration.
2. If the school wishes to pursue the suggested revision, the specific recommendation should be submitted by the headmaster in writing to the AISA Executive Director or the Coordinator of Student Activities.
3. Serious consideration will be given to each suggestion by the Directors. A committee may be appointed to study the request and/or member schools may be asked for input before a decision is made.
4. Reminder: Rules **as printed in this revision will hold until revised and circulated to member schools.**



## AISA COMPUTER SCIENCE

### A. GRADE LEVELS

- Level I – Grades 3-6
- Level II – Grades 7-9
- Level III – Grades 10-12

Each school may enter a total of two students per category per level. Each student may enter any number of categories of competition at his/her level. Each student may enter only one project in any one category.

There is a limit of two (2) students per school per level in each category: Individual Programming, Non-Multimedia Applications, Multimedia, Website Design, Digital Video Production, and Computer Graphics. This should include student's name, project name, software used, description of project, and how it was created.

### B. CATEGORIES OF COMPETITION (With levels noted)

#### 1. **Individual Programming** (Level III – 9th -12th grade allowed, but only 2 entries)

Programming projects must use a recognized programming language that generates code and is self-executing. All parts and sections of the program must be the author's own original design and coding. Some examples of acceptable program compilers/languages are the various versions of BASIC, FORTRAN, C, Pascal, Logo, etc. Scripting languages alone, such as Java or HTML, or software such as FrontPage, which generates HTML, do not qualify for this category. They may be entered in Non-Multimedia Applications, Multimedia, or Webpage Design (as appropriate for the resulting project). Programs must be presented with documentation, a source listing of the program that includes internal documentation, any printed or screen generated output from the program, and a narrative description of the program in a notebook or project board. The program must be identifiable in one of the following three (3) areas:

- a. Computer aided instruction or educational/learning games
- b. Business or commercial applications
- c. Personal applications, which with minor alteration, could be marketed for larger commercial appeal.

The student will need to explain what design changes would need to be made to create a product for a wider audience. Programs will be judged on originality and creativity, application of structured concepts, complexity, and overall value. Students will be required to run their programs for the judges and explain them orally

#### 2. **Non-Multimedia Applications** (Levels I, II, III)

Entries will be developed from applications programs that, although presented on-screen, can be printed so that the final printed product does not lose any of the intrinsic integrity of the on-screen project. For example, a project using Power Point that does not include any audio (other than a sound-effect) or motion (animation, video, etc.) should be entered here. Such a presentation could be printed so that each screen can show the full body of information, in order to qualify as a non-multimedia project. If the only “motion” the project has is text moving “line-by-line”, or if it uses screen dissolves to enhance the presentation, it still qualifies within this category, not in multimedia. If sound, such as speech or long-playing sound, or motion (animation/video) is incorporated, the final project should be entered under the Multimedia category. The project should be no more than three (3) minutes in length.

3. **Multimedia** (Levels I, II, III)

These projects may be interactive or directed by the student presenter. Multimedia is defined as a presentation combining sound and/or motion with text, but **does not include stand-alone video projects**. Sound may include voice, music, natural, or man-made sounds and effects that are part of software found on the Internet or created and imported by the student. Videos may be created from video cameras, prerecorded tapes, imported from other sources, or taken from still images and manipulated into moving objects by other programs. Digital animation also belongs in this category. Multimedia projects are computer-based reports or creative presentations. Projects that deal solely with sound or music, and those for which the final product may be produced on an audiotape or compact disc should be entered under multimedia. Music projects are those in which sound or music is recorded, mixed, synthesized, and reproduced for a final aural output; however, producing the tape is not a requirement. Projects in which the final product is a stand-alone video should be entered in the Digital Video Production category. The project should be no more than three (3) minutes in length.

4. **Website Design** (Levels I, II, III)

Web pages and similarly designed information projects fall into this category provided they are intended for interaction over a distance such as an open or closed network. Software such as Web Whacker may be used in showing the project for the judges. A notebook or project board with printed “screen shots” taken from interactive sessions and suitable written explanations of the project, its intent, and how it was created are also needed.

5. **Computer Graphics** (Levels I, II, III)

The category, Computer Graphics, includes single or multiple pictures generated on the computer. These will not fit into any other category. The graphics are to be original artwork designed by the student. The picture (graphic) may be generated by software packages, such as basic paint and/or drawing programs, or through a programming language. Pictures drawn on paper and scanned into the computer as well as photo editing do not qualify for this category.

6. **Digital Video Production** (Levels I, II, III)

This category is defined as any original video project that has been edited on a computer with digital video editing software and exported into a digital video format. The project must be

displayed for viewing on a computer. The project should be no more than three (3) minutes in length.

### **C. JUDGING**

1. Judging will be organized by the Technology Fair Coordinator.
2. Judges will hold to a strict five (5) minute time limit with each student.

### **D. HARDWARE and SOFTWARE**

1. The participants should expect to furnish their own hardware.
2. Students are expected to bring the necessary software to run their projects.

### **E. AWARDS**

1. In each category of competition, at each level, two (2) ribbons will be awarded (if judges agree that there are two (2) entries worthy of special recognition).
  - A. First Place
  - B. Second Place
2. A plaque will be awarded to the overall school winner and runner up in each level, based on the following:
  - A. Three points for a first-place win.
  - B. Two points for a second-place win.
3. For a school to earn overall 1st or 2nd place at a level, that school must have entered at least 3 of the categories at that level.
4. There must be at least three (3) schools competing in a category at a given level for awards to be made in the state competition.
5. Judges must select specific winners of 1st and 2nd places in each category. (This may require additional judges for some projects.)
6. The Tie Breaker for Overall School Winners (1st and 2nd places) will be the number of categories entered at that level.

### **F. ADMINISTRATION OF AISA TECHNOLOGY FAIR**

1. The Technology Chairperson(s) will organize entries, communicate with school sponsors, and serve as a liaison with judges.
2. The Coordinator of Student Activities will supervise this event and obtain all awards and payments for judges.

**G. JUDGES' WORKSHEETS**

1. All Judges' Worksheets will be provided by the Coordinator of Student Activities.

**H. ENTRY FEES**

1. An entry fee of \$15.00 per student entry will be required, with a maximum of \$250.00 per school. Your entry fee should be submitted to the AISA office at least one week prior to the event.
2. Entry fees are non-refundable.

Alabama Independent School Association  
9164 Eastchase Parkway, Box 324  
Montgomery, AL 36117

**I. STATE ENTRY FORMS:**

Entry forms will be emailed by the Computer Science Fair Coordinator.

## **AISA CREATIVE WRITING**

### **A. GENERAL INFORMATION AND RULES**

1. Students in Grades 3-12 are eligible to compete in the AISA Creative Writing Contest at the state level. Writing divisions are grades 3-5, grades 6-8, grades 9-10, and grades 11-12.
2. Each school may conduct its own contest to establish a winning entry from each division which will be sent to the AISA for the state competition.
3. School competition will be conducted according to the AISA state format and procedures.
4. A new topic or theme will be posted on the AISA website to give the student some direction and/or guidance. It is not an opening line and not required to be included in the student's work.
5. Entries must be handwritten, 250 words or fewer. Word count should be posted at the end of the entry.
6. Entries must be of good taste and not contain profanity or violent material.
7. No student or school names should appear anywhere on the entry. This information should be listed on the entry form provided. This form must be signed by the teacher or school sponsor. The only identifying information on the entry should be the division represented. Entries will not be returned to the schools.
8. Entries which fail to comply with the rules will be disqualified.
9. Entries must be submitted to the AISA office with the State Entry Form according to the due date posted on the website. Winners will be notified by the AISA and posted on the website.
10. Judging will be based on the following criteria:
  - a. Creativity - 50%
  - b. Spelling and Grammar - 25%
  - c. Content - 25%

Judging forms are worksheets for the judge's use only.

### **B. Awards**

1. A gold medal will be presented for first place in each division.
2. A silver medal will be awarded for 2nd place in each division.

- C. 2023-2024 Creative Writing Prompt:** I'm Glad You Called: The person whom you or your character has been trying to call for ages finally answers the phone. Who is this person? Why have you or your character been trying to track them down for so long? How does the phone conversation go?

## **AISA CREATIVE WRITING STATE ENTRY FORM**

Entry must be submitted in the AISA office by the deadline as posted on the AISA Calendar of Events.

**Each school will send the first-place winner for each division grades 3-5, grades 6-8, grades 9-10, and grades 11-12.**

**SCHOOL** \_\_\_\_\_

Grades 3-5

**Student's Name** \_\_\_\_\_

Grades 6-8

**Student's Name** \_\_\_\_\_

Grades 9-10

**Student's Name** \_\_\_\_\_

Grades 11-12

**Student's Name** \_\_\_\_\_

Teacher/School Sponsor \_\_\_\_\_ Date \_\_\_\_\_

## AISA ELEMENTARY CHORAL FESTIVAL

### A. GENERAL INFORMATION

1. There will be an annual Elementary Choral Festival inviting all members to attend.
  - a. A Coordinator will be selected annually for the Elementary Choral Festival.
  - b. The elementary choral group may include grades 1-6.
  - c. At the elementary choral festival, each choral group will select and perform two songs for a panel of three judges. Each group must bring three copies of each song with measures numbered for the judges. NOTE: Sight-reading will not be included in judging.
  - d. All AISA member schools' choral programs may participate; however, if a group received an overall rating of lower than "III" at the festival the previous year, the headmaster must co-sign the application to signify that the group has been observed and is ready to represent the school at an acceptable level of performance.
  - e. When groups are in the formative stage or are having a "down year," the conductor is encouraged to participate "For Comments Only".
  - f. Festival fees will be reviewed and determined annually, based on current income and expenses.
  
2. **Minimum criteria for an AISA school's chorus to participate in the State Elementary Choral Festival follow:**
  - a. There must have been at least 15 hours of organized practice by the group during the school year prior to the AISA Choral Festival.
  - b. The group must be ready to perform from memory the two selections to be sung in the Festival.
  
3. Each elementary choral group will be graded by a panel of three judges selected by the Elementary Choral Festival Coordinator and approved by the AISA office.
  
4. Each director and elementary choral group will perform in uniforms (if available) or in "Sunday clothes."
  
5. Each of the six principles cited on the rating sheet is to be graded A, B, C, or D, and the final rating for a chorus is to be one of the following:
  - I - Superior
  - II - Excellent
  - III - Good

Judges sheets will be reviewed annually and changed as needed.

Principles include: Tone and Intonation, Technique (blend, balance, ensemble), Rhythm, Diction, Stage Presence, Selection (Difficulty, Appropriateness)
  
6. The elementary chorus fee is \$150.00 per choir entry and not per school. Entry fees are non-refundable.

7. **PAYMENTS FOR ADJUDICATORS OF ELEMENTARY CHORAL FESTIVAL:**  
Three judges will work with the Elementary Festival. Each will receive \$100.00 plus 50 cents per mile (round trip).
8. **PAYMENT FOR ELEMENTARY CHORAL FESTIVAL COORDINATOR** is \$200.00. If the Coordinator incurs expenses, these will be paid from Music Fees.
9. **CHORAL AWARDS**—Each participating school will receive a plaque.
10. **SUBMISSIONS** - Each group will be scored on the two selections it performs from memory. Each group will **submit three copies of the selections with each measure being numbered** to the Festival Chairperson prior to the Festival.

**B. ENTRY FEE**

1. An entry fee of \$150.00 per school will be required. Your entry fee should be submitted to the AISA office at least one week prior to the event.
2. Entry fees are non-refundable.

Alabama Independent School Association  
9164 Eastchase Parkway, Box 324  
Montgomery, AL. 36117



## AISA Elementary Choral Festival Judging Form

**School Name:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Composition #1/ Composer:** \_\_\_\_\_

**Composition #2/ Composer:** \_\_\_\_\_

FACTORS EVALUATED	COMMENTS	SCORE (A, B, C, OR D)
TONE AND INTONATION		
TECHNIQUE Blend Balance Ensemble		
RHYTHM		
DICTION		
STAGE PRESENCE		
SELECTION Difficulty Appropriateness		

**OVERALL SCORE:** \_\_\_\_\_ (I, II, or III)

I – Superior  
II – Excellent  
III – Good

**Judge:** \_\_\_\_\_

## Elementary Choral Festival

**This registration form and the non-refundable \$150.00 registration fee must arrive at the AISA office at least 10 days prior to the competition.**

**School:** \_\_\_\_\_

**Elementary Choral Director:** \_\_\_\_\_

**Choral Director's Email:** \_\_\_\_\_

**Name of Group:** \_\_\_\_\_

**Number of Students in the Group:** \_\_\_\_\_

**PERFORMANCE TIME REQUESTED:**

(PLEASE INDICATE 1ST, 2ND, AND 3RD CHOICES OF TIMES TO PERFORM. TIMES WILL BE FIRST COME, FIRST SERVED. SCHOOLS WILL BE NOTIFIED OF THEIR PERFORMANCE TIMES. **THE COORDINATOR OF STUDENT ACTIVITIES WILL DETERMINE THE PERFORMANCE TIMES.**

9:00_____	10:45_____	12:30_____
9:15_____	11:00_____	12:45_____
9:30_____	11:15_____	1:00_____
9:45_____	11:30_____	1:15_____
10:00_____	11:45_____	1:30_____
10:15_____	12:00_____	
10:30_____	12:15_____	

## AISA STATE MATH CONTEST

### A. GENERAL INFORMATION

1. Students in Grades 9-12 are eligible to compete in the high school state contest. Students in Grades 6-8 are eligible to compete in the middle school state contest.
2. Each district may enter its winning school team and the highest individual scorer who is not a member of the winning team. There are no team member substitutions from the district to the state level. If only four team members compete at the district level, a school team may add the 5th member for state. Five (5) team members take the written test, but only the top four (4) scores are counted. Four team members will be selected by the teacher sponsor to compete in the ciphering contest.
3. The contest is comprised of two parts: written exam and ciphering. **No Ciphering for middle school contest.**
4. The contest will begin on time. Event coordinator reserves the right to deny testing to late arrivals.
5. Students are expected to bring two (2) number 2 pencils to the contest. Calculators may be used in the written math contest for high school only. (**Note:** Calculators cannot be shared during the competition.) The calculators must be of the small, hand held, battery or solar powered type. Calculators acceptable for use on the ACT are acceptable for use in the math contest. Four function, scientific, or graphing calculators are acceptable if they have none of the features listed below. **No calculators may be used for middle school contest.** You may NOT use a calculator that has any of the following features:
  - a. pocket organizers
  - b. handheld or laptop computers
  - c. electronic wiring pads or pen-input devices
  - d. models with QWERTY (typewriter) keypad
  - e. models with paper tapes
  - f. models that make noise
  - g. models that can communicate (transfer data or information) wirelessly with other calculators
  - h. models that require a power cord.

### B. INSTRUCTIONS FOR TEST MAKER(S)

1. List all acceptable answers for each question on the key.
2. Write questions so that units of measure must be used.
3. Write questions so that no "set braces" are needed. Example: Find solution or solve . . .

**C. DISTRICT AND STATE TESTS**

1. The AISA will provide each district host school with a copy of the written exam, key, copy of ciphering questions, and answers.
2. The AISA will provide all of the testing material for the State AISA Math Contest.

**D. ADMINISTRATIVE PROCEDURES**

1. Written exam: The written exam will consist of fifty (50) multiple choice items. **There will be a ninety-minute time limit.** Participants will be assigned a number by the administrator, and only the number will appear on the answer sheet (not the participant's name). The written test will be given and scored prior to the ciphering.
2. Ciphering: These questions will be supplied by the AISA. Each team member will participate in the order selected by the team sponsor. Each question will have a 90 second time limit. Only school teams compete in ciphering.
3. Prior to the beginning of the competition, each participant will be given four (4) or more sheets of paper on which to record his/her name and district. These sheets are to be used to record the circled answers. All ciphering questions must be answered specifically; nothing can be left to assumption. The answers must be given in correct measure as specified by the question.
4. Answer keys: All answers on the prepared keys (written and ciphering) will be acceptable, unless an error is noted by the majority of the sponsors present. Problems will be handled and resolved professionally.

**E. HIGH INDIVIDUAL SCORER**

1. The person accumulating the most points on the written exam grade will be declared the high individual scorer.
2. Individual high scorers from each district and members of teams representing districts compete for this honor.
3. Tie Breaker: Questions will be randomly selected from the written test prior to taking the test. The randomly selected test questions will be compared, from least to greatest, until a winner is determined.

**F. JUDGES**

1. Sponsors from each district will serve as judges for administrative and scoring purposes.
2. Written examination: One or more judges will be present at all times during the written examination.

3. Ciphery examination (high school only): There will be one judge per participant to collect answer sheets and record the earned points on back. Judges will stand in back of participants and view the time keeper for possible point(s) award. The time keeper will have three fingers raised during the first 30 seconds, two fingers raised during the second 30 seconds (30 - 60 seconds) and one finger raised during the final 30 seconds of the allotted 90 second time frame.

## **G. SCORING**

1. The written exam will count one (1) point for each question. There will be no penalty for wrong answers.
2. For the ciphery questions, scoring will be as follows:
  - a. Three points will be awarded for all correct answers turned in during the 1 - 30 second time period.
  - b. Two points will be awarded for all correct answers turned in during the 30 - 60 second time period.
  - c. One point will be awarded for all correct answers turned in during the 60 - 90 second time period.
3. Questionable ciphery answers will be discussed after the ciphery competition is completed. The ciphery scorekeeper will announce awarded points after each question.
4. Tie Breaker for Team Score: Highest total score of all five participants (number of total points earned by team) written exam (includes dropped 5<sup>th</sup> score).

## **H. STATE ENTRY FEE**

1. An entry fee of \$50.00 per school/team (MS/HS) will be required. Also, an entry fee of \$15 will be required for the Individual High Scorer IF he/she is not a member of winner or runner-up teams. Your entry fee should be submitted to the AISA office at least one week prior to the event.
2. Entry fees are non-refundable.
3. Entry fees should be mailed to the AISA at:  
9164 Eastchase Parkway  
Box 324  
Montgomery, AL 36117

## **I. AWARDS**

Plaques will be awarded to the 1st and 2nd place teams and a medal to the high individual scorer.

## **J. DISTRICT COORDINATOR'S RESPONSIBILITIES**

1. Secure District site.

2. Coordinate and manage school sponsors as Judges/Scorers.
3. Determine if there will be an Entry Fee to help defray the costs of the competition.
4. Contact schools with District Competition details.
  - a. date (set by AISA found on Calendar of Events)
  - b. site (directions and instructions)
  - c. entry fee (IF you have chosen to charge an entry fee)
  - d. special instructions (anything about which you need to remind the school sponsors)
5. Provide tests for participants (sent from the AISA office).
6. Provide answer sheets to Judges/Scorers (sent from AISA office).
7. Confirm that all students are using acceptable equipment on day of event.
8. Provide Awards.
9. **Complete the State Entry Form.** The State Entry Form should be submitted on the same day as the District Competition. Each District will send their first-place team and the Individual High Scorer (if NOT a member of the winning team) to the State Competition.

**Middle School Math Contest State Entry Form****District:** \_\_\_\_\_**Host Coordinator:** \_\_\_\_\_**District Winner (School):** \_\_\_\_\_**School's Math Team Sponsor:** \_\_\_\_\_**Sponsor's Email:** \_\_\_\_\_**Team Member 1:** \_\_\_\_\_  
Name Grade**Team Member 2:** \_\_\_\_\_  
Name Grade**Team Member 3:** \_\_\_\_\_  
Name Grade**Team Member 4:** \_\_\_\_\_  
Name Grade**Team Member 5:** \_\_\_\_\_  
Name Grade**High Individual Scorer:** \_\_\_\_\_  
Name Grade**School:**  
\_\_\_\_\_**Sponsor:**  
\_\_\_\_\_**Sponsor's Email:** \_\_\_\_\_**Participating Schools:**

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

### High School Math Contest State Entry Form

District: \_\_\_\_\_

Host Coordinator: \_\_\_\_\_

District Winner (School): \_\_\_\_\_

School's Math Team Sponsor: \_\_\_\_\_

Sponsor's Email: \_\_\_\_\_

Team Member 1: \_\_\_\_\_  
Name Grade

Team Member 2: \_\_\_\_\_  
Name Grade

Team Member 3: \_\_\_\_\_  
Name Grade

Team Member 4: \_\_\_\_\_  
Name Grade

Team Member 5: \_\_\_\_\_  
Name Grade

High Individual Scorer: \_\_\_\_\_  
Name Grade

School: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Sponsor's Email: \_\_\_\_\_

Participating Schools:

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.



## AISA PERFORMING ARTS

### A. GENERAL INFORMATION

1. This program consists of four categories of drama presentations: Solo Acting, Duet Acting, Ensemble, and Musical Drama.
2. There will be Region and State level contests for grades 7-12. Region level competition will follow the same format and rules as the State Competition. The seven AISA districts will be combined to create three regions for this level of competition as follows: [1 & 7], [4 & 6] and [2, 3 & 5]. Each region is responsible for selecting an event coordinator and a location for the competition.
3. Each school may conduct its own competition on an individual basis or as a classroom project. In either case, all local competition must be under the supervision of a faculty member(s)
4. Each school may send a maximum of one (1) entry (individual or representative team) in each category to the region level. Students may compete in more than one category. (Example: The same student may be the school's entry in Solo Acting and in Duet Acting and also be a of the Ensemble.)
5. At both school and region levels, competition should be conducted in a location providing a quiet environment with quality acoustics. Every effort should be made to schedule the contest so that the school bell system does not interrupt a speech. This will allow each contestant the opportunity to concentrate on the topic without interruptions. It is recommended that each school conduct its program of presentations according to the state format and procedures.
6. At region and state levels, judging should be done by two or three qualified instructors from local colleges or retired instructors. **They must be selected on an impartial basis and not be associated with either the participating school or students.**
7. The students selected from each school to compete at the region and state level should be accompanied by a full-time faculty member. Parents are encouraged to attend competition.
8. Schools may enter as many of the categories as they desire in the region competition. Registration to the Region Coordinator should be submitted **at least ten days prior to the scheduled day of the Region Competition**. Planning and scheduling will be facilitated by this time frame.
9. Appropriate dress for Region and State drama competition is comfortable, loose-fitting clothing that is in good taste. Clothing should not detract from attention being paid to the student's work. There should be no advertisements that are inappropriate.
10. State Competition entries will be limited to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place recipients from each category at the Region level. Immediately upon the completion of the Region Competition, the Region Coordinator should submit the results to the AISA office.
11. Performer substitutions are permitted on a limited basis between the region and state level competitions in Ensemble, Musical and Duet performances so long as at least 50% of the original participants are the same and the quality of the performance will not be significantly altered due to the substitutions. Any substitution should be communicated to the AISA office prior to the

event.

#### A. **DRAMA PRESENTATION COMPETITION**

1. At the state level, all junior and senior high students will be assigned an order of presentation.
2. Time schedule will be based on the number of entries for each category.
3. The categories for competition and time limits will be the following:
  - a. Solo Acting - Monologues - One (1) student will present a scene by presenting a monologue. (2-4 minutes)
  - b. Duet Acting - Two (2) students will present a scene. (4-7 minutes)
  - c. Ensemble Acting - More than two (2) students will present a skit or cutting from a play. (4-7 minutes)
  - d. Musical Drama - This is a short dramatic piece which includes and is enhanced by music. Vocals may have live or taped accompaniment. This is the only category that allows music (taped or live). (4-7 minutes)

**\*\*Important Note:** Time limit will be enforced. The presentation must terminate immediately, and the time problem will be considered by the judges; however, disqualification does not result. AISA encourages quality, not quantity, with the presentations.

4. The scenes selected may be humorous or dramatic. Contemporary, classical, or original material may be used.
5. Inappropriate language, content, or theme will result in the termination and disqualification of a presentation. Profanity, vulgarity, disrespect, slang, sexually-oriented themes, and simulated use of alcohol, drugs, or tobacco are examples of unacceptable material. Students are urged to choose appropriate material to avoid embarrassment to them, the teacher, and the school. **THE SIGNATURES OF THE ADMINISTRATOR AND DRAMA SPONSOR ON THE ENTRY FORM SIGNIFIES THAT THIS STANDARD HAS BEEN MET.** Note: The AISA staff member or Region Coordinator present at the event has the right to halt and disqualify an entry if the presentation fails to meet standards cited here.
6. As each student/group is called to compete, he/she will state the name of the selection, author of the material, the name of the character he/she is portraying and any necessary/BRIEF background information. At the end of the presentation, the student or group should introduce each member of the group.
7. Sets/props will be limited to no more than 3 chairs and a small table. Makeup, costuming, etc. will not be used. Remember, the judges are interested in evaluating the student's acting ability, not props, sets, etc.
8. Contestants will be allowed to watch all of the competitive events. However, courtesy dictates that the audience must remain quiet during all of the presentations.

#### B. **AWARDS**

1. At the state level, a plaque will be awarded to the first-place winning entry in each category.

Second place winners in each category will receive a smaller plaque. Judges must avoid awarding "ties" for 1st or 2nd places.

2. An "All State Cast" will be chosen. Medallions will be awarded to those selected as members of the All-State Cast.
3. Best actor and actress will be chosen from the state competition and medals will be awarded. Judges are requested to avoid awarding "ties" for the Best Actor and Best Actress Awards.

### **C. REGION COORDINATOR'S RESPONSIBILITIES**

1. Secure Region site.
2. Secure two to three judges from local colleges or retired instructors. They must be selected on an impartial basis and not associated with either the participating school or students.
3. Provide payment for Judges.
4. Determine if there needs to an Entry Fee.
5. Contact schools in Region with Region Competition details.
  - a. date (set by AISA on Calendar of Events)
  - b. site (directions and instructions)
  - c. entry fee (IF choose to have an entry fee to help cover the expenses)
  - d. special instructions (anything about which you need to remind the school sponsors)
  - e. Provide Judge's Worksheets.
6. Provide Awards.
7. Complete the State Entry Form located in the online Activities Handbook found on the AISA website. The State Entry Form should be submitted on the same day of the Region Competition. State Competition entries will be limited to 1st, 2nd and 3rd place recipients from each category at the Region level.
8. Performer substitutions are permitted on a limited basis between the region and state level competitions in Ensemble, Musical and Duet performances so long as at least 50% of the original participants are the same and the quality of the performance will not be significantly altered due to the substitutions. Any substitution should be communicated to the AISA office prior to the event.

### **PERFORMING ARTS REGION ENTRY FORM**

Note: This form must be completed (with all requested information) and it must be received by the Region Coordinator at least 10 days prior to the region competition. You are encouraged to EMAIL the completed form. **Sponsor MUST accompany group to Competition.**

**School:** \_\_\_\_\_

**Administrator (Signature):** \_\_\_\_\_

**Performing Arts Team Sponsor (Signature):** \_\_\_\_\_

**1. Solo Acting - (2-4 minutes)**

Student: \_\_\_\_\_

Title of Presentation: \_\_\_\_\_

Time (minutes and seconds): \_\_\_\_\_

**2. Duet Acting - (4-7 minutes)**

Students: \_\_\_\_\_

Title of Presentation: \_\_\_\_\_

Time (minutes and seconds): \_\_\_\_\_

**3. Ensemble - (4-7 minutes)**

Students: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Title of Presentation: \_\_\_\_\_

Time (minutes and seconds): \_\_\_\_\_

**4. Musical Drama - (4-7 minutes)**

Students: \_\_\_\_\_

\_\_\_\_\_

Title of Presentation: \_\_\_\_\_

Time (minutes and seconds): \_\_\_\_\_

**PERFORMING ARTS STATE ENTRY FORM**

Name of School: \_\_\_\_\_

Name of Sponsor: \_\_\_\_\_

Sponsor's Email: \_\_\_\_\_

**SOLO ACTING (2-4 minutes)**

Solo Actor's Name: \_\_\_\_\_

Title of Presentation: \_\_\_\_\_

Time (minutes and seconds): \_\_\_\_\_

**DUET ACTING (4-7 minutes)**

Duet Actor 1 Name: \_\_\_\_\_

Duet Actor 2 Name: \_\_\_\_\_

Title of Presentation: \_\_\_\_\_

Time (minutes and seconds): \_\_\_\_\_

**ENSEMBLE (4-7 minutes)**

Ensemble Actors: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Title of Presentation: \_\_\_\_\_

Time (minutes and seconds): \_\_\_\_\_

**MUSICAL DRAMA (4-7 minutes)**

Musical Actors: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Title of Presentation: \_\_\_\_\_

Time (minutes and seconds): \_\_\_\_\_

## AISA STATE READING

### A. GENERAL INFORMATION AND RULES

1. Students in Grades 3-12 are eligible to compete in the AISA Reading Contest at the state level. Reading divisions are grades 3-5, 6-8, and 9-12 (new division).
2. **The student from your school that read the most pages during the current school year may be submitted for the state contest. The state winner for each division will be determined by the number pages read this year.**
3. All books read should be on student grade level or above. This should be verified by the student's teacher or school librarian.
4. Each school should conduct its own contest to establish a winning entry from each division which will be sent to the AISA for the state competition.
5. School competition will be conducted according to the AISA state format and procedures.
6. **Teachers or school sponsors are responsible for verifying that all books were read by the students submitted. Teacher/sponsor should have the required documentation available if requested from the AISA office.**
7. **Entries which fail to comply with the rules will be disqualified.**
8. **To Submit Winners:** teacher/sponsor must submit their school winners through the State Entry Form. Only first place winners should be submitted according to the date set on the AISA Calendar of Events. State winners will be notified by the AISA office and posted on the AISA website.

### B. AWARDS

1. A gold medal will be presented for first place in each division.
2. A silver medal will be awarded for 2nd place in each division.



**READING CONTEST ENTRY FORM**

**School Name:** \_\_\_\_\_

**GRADES 3-5**

**Confirmation of accuracy  
of submission for  
grades 3-5:**

\_\_\_\_\_  
**Teacher/Sponsor**

\_\_\_\_\_  
**Date**

**Student's Name:** \_\_\_\_\_

**Total Pages Read:** \_\_\_\_\_

-----

**GRADES 6-8**

**Confirmation of accuracy  
of submission for  
grades 6-8:**

\_\_\_\_\_  
**Teacher/Sponsor**

\_\_\_\_\_  
**Date**

**Student's Name:** \_\_\_\_\_

**Total Pages Read:** \_\_\_\_\_

-----

**GRADES 9-12**

**Confirmation of accuracy  
of submission for  
grades 9-12:**

\_\_\_\_\_  
**Teacher/Sponsor**

\_\_\_\_\_  
**Date**

**Student's Name:** \_\_\_\_\_

**Total Pages Read:** \_\_\_\_\_



## SCIENCE INNOVATION EXPO

### A. General Information

There will be an informational Zoom Meeting at the end of July/early August (date and time TBA) to discuss any questions about this new event. Please note that most of the policies have remained the same as in previous years.

1. Grade Divisions for competition
  - a. Elementary (3-5)
  - b. Middle School (6-8)
  - c. Senior High (9-12)

NOTE: For the District Innovation Expo, Districts 1 and 2 will be combined and Districts 5 and 7 will be combined as one District contest.

2. AISA Innovation Exposition Objectives:  
The purpose of the Innovation Exposition is:
  - a. To help students develop an appreciation for scientific discovery in various areas of scientific focus
  - b. To encourage students to participate in discovery and critical thinking
  - c. To help students experience the discipline of taking on a worthwhile project and carrying it to a valid and meaningful conclusion
  - d. To introduce students to a variety of scientific content areas and allow them the opportunity to learn and present the scientific principles they researched within these content areas
  - e. To give students the maximum latitude to exercise their own natural curiosity, creativity, and originality
  - f. To allow students to communicate their research and conclusions in spoken and written form
  - g. To prepare our students to meet a fast-paced and changing technological world with a mind that eagerly accepts the challenge of critical thinking
  - h. To elevate our science curriculum to a higher level
  - i. To provide increased opportunities for community awareness of the school's academic standards and achievement
3. AISA policy and procedures will be followed in organizing and operating all competitions at the local, district and state levels. This should eliminate problems at the district and state levels and, above all, assist students in doing their research, executing their projects, and preparing for presentations. There is a local and district option concerning the requirement of research papers at the local and district levels.
4. Member schools should conduct their own local competition as close to the scheduled date of their district competition as possible. Districts should hold their competition no later than one week prior to the State Innovation Expo. The specific date is given on the AISA State Calendar. Students should be encouraged to improve their projects between levels of competition.
5. Advancement to District from School competition: Each school may send their top six (6) projects in each grade division to the district competition. To clarify, it does not mean the top 3 in each category. It should be the top six (6) best overall projects.

6. Advancement to State from District competition: Each District may send their top six (6) projects in each grade division to the State competition. To clarify, it does not mean the top 3 in each category. It should be the top six (6) best overall projects.

## **B. Project Guidelines**

1. While students can work individually, collaborative groups of 2-3 are permitted to work on projects. Students working in groups must be from the same school, but not necessarily the same grade. Entries completed by students in different grades will automatically defer to the grade division of the oldest group member. (Ex: Three students work together on a project. Two are in the 8th grade and one is in the 9th grade. That project will be evaluated in the High School grade division.)
2. Projects must be the work of the student(s). Teachers and parents, whether or not professionally and/or technically trained, are not to provide “hands on” assistance to these projects, but are allowed and encouraged to provide advice when asked by students.
3. For all categories EXCEPT Science Fiction, a research/explanatory paper and a one-page abstract must accompany each project entered in the **State** AISA Innovation Exposition for grades 9-12. In grades 6-8, a one-page abstract is required at the **State** AISA Innovation Exposition. These documents are optional in grades 3-12 in local and district competition.
  - a. The research paper should include the following:
    1. Title
    2. Explanation of project procedures
    3. A discussion of the problem/innovation/hypothesis/etc. that the project set out to solve or explore.
    4. A summary of related research and background information that was used to form ideas and planning.
    5. A summary of the relevance and applicability of the findings of the project
    6. Bibliography
    7. All typed paper should be double spaced
  - b. The abstract is a one-page summary (typed) of the project. The problem/innovation/hypothesis/etc., and conclusions should be summarized.
4. Project Size:
  - a. Projects are not to exceed the following measurements:
    1. Width: not to exceed 3 feet
    2. Length: not to exceed 4 feet
    3. Height: not to exceed 9 feet (floor to top of project)
  - b. Any project not meeting these specifications will be disqualified
5. Projects must be self-supporting and durably constructed. Use of wall space for posters, charts, etc. is prohibited.
6. Each participant must bring his/her own table for displaying the project. The table may not exceed 3 feet in width and 4 feet in length.

7. All competition day projects shall remain anonymous until after judging is completed. No names (student, teacher, or school) or other personal identification may appear on the project or papers that are displayed. The required Innovation Expo Form statement must be placed on the back of the project. **\*\*Note: Science Fiction entrants should follow submission guidelines outlined in specific category information.\*\***

### **C. DISPLAY AND SAFETY GUIDELINES**

1. All wiring, switches, and metal parts that carry large electrical current or high voltage must be located out of reach of observers. Open knife switches or doorbell push buttons may not be used in 120-volt circuits. Electrical apparatus must be constructed according to standard electrical safety laws. If in doubt, consult a competent electrician.
2. Specific guidelines related to display and safety regulations follow. These guidelines are followed at the International Science Fair, and they are essential for the protection of students, teachers, AISA schools, and the AISA organization. Students are encouraged to make pictures, do charts, construct graphs, and engage in many other scientific procedures as they collect and present data (without displaying bacteria, plants, water, dirt, chemicals, and/or other potentially dangerous components of exhibits).
3. **UNACCEPTABLE FOR DISPLAY**
  - (A) living organisms (e.g., plants, animals, microbes)
  - (B) dried plant materials
  - (C) taxidermy specimens or parts
  - (D) preserved vertebrate or invertebrate animals (includes embryos)
  - (E) human or animal food
  - (F) human/animal parts (Exceptions: teeth, hair, nails, dried animal bones, histological dry mount sections, and wet mount tissue slides.
  - (G) soil or waste samples
  - (H) chemicals, including water
  - (I) poisons, drugs, controlled substances, hazardous substances or devices (i.e., firearms, weapons, ammunition, reloading devices)
  - (J) dry ice or other sublimating solids (i.e., solids which vaporize to a gas without passing through a liquid phase)
  - (K) sharp items (i.e., syringes, needles, pipettes)
  - (L) flames or highly flammable display materials
  - (M) empty tanks that previously contained combustible liquids or gasses, **UNLESS** purged with carbon dioxide
  - (N) batteries with open top cells
  - (O) awards, medals, business cards, flags, etc.
  - (P) hand-outs to judges must be limited to one-page narratives related to the essentials of this year's project. Personal photographs, accomplishments, acknowledgments, addresses, and phone and fax numbers are not permitted.
  - (Q) photographs or other visual presentations depicting vertebrate animals in other-than-normal conditions (i.e., surgical techniques, dissection, necropsies, or other lab techniques)
  - (R) If photographs are used to present data, **NO** faces of people can be shown. (If a person is in the photograph, the face must be covered in the exhibit.)

4. ACCEPTABLE FOR DISPLAY ONLY (cannot be operated)
  - (A) projects with unshielded belts, pulleys, chains, and moving parts with tension or pinch points
  - (B) class III and IV lasers
  - (C) any device requiring voltage over 120 volts
  
5. ACCEPTABLE FOR DISPLAY AND OPERATION (with restrictions)
  - (A) Class II lasers
    1. must be student-operated
    2. must post: "Laser Radiation: Do Not Stare Into Beam"
    3. must have protective housing that prevents access to beam
    4. must be disconnected when not operating
  - (B) Large vacuum tubes or dangerous ray-generating devices must be properly shielded.
  - (C) Pressurized tanks that contained noncombustible may be allowed if properly secured.
  - (D) Any apparatus producing temperatures that will cause physical burns must be insulated adequately.
  - (E) High-voltage equipment must be shielded with a grounded metal box or cage to prevent accidental contact.
  - (F) High-voltage wiring, switches, and metal parts must have adequate insulation and overload safety factors, and must be inaccessible to others.
  - (G) Electric circuits for 120-volt AC must have a nine-foot (minimum) cord. The cord must have sufficient load-carrying capacity and be approved by Underwriters Laboratories.
  - (H) Electric connections in 120-volt circuits must be soldered or made with approved connectors. Connecting wires must be insulated. Voltage greater than 120 volts is not permitted.
  - (I) Bare wire and exposed knife switches may be used only in circuits of 12 volts or less; otherwise, standard enclosed switches are required.

#### D. CATEGORIES

1. There will be 4 categories for all three grade divisions:
  - a. Innovation and Invention
  - b. Reverse Engineering
  - c. Science-Fiction
  - d. Scientific Inquiry
  
2. Specific information for each category is provided below.
  
3. Each teacher who has students who enter the district and/or State competition must work carefully with the student(s) in determining the category and scope of the projects. The Innovation Expo Competition Form must be signed by the student(s) and teacher and must be fixed to the back of the project for all competition levels and grade divisions.

##### 1. Innovation and Invention:

Innovation can refer to something new or to a change made to an existing product, idea, or field. It seeks to turn an idea into a better form of that same idea. Students with entries in this category are tasked with finding a problem (either real or perceived) in his/her community and creating a solution to that problem. They can invent a new solution/product/event/system/etc. to solve the problem or may propose an innovation to an existing solution/product/event/system/etc. Projects

may be a physical construction, a procedure, a community event, or something else the student(s) create to solve the problem.

Project Guidelines:

Students/projects should...

- Provide benefits over current methods
- Include a plan of implementation including publicity materials
- Include a timeline outlining the implementation of this project into the community
- Consider partnerships or required resources that would be necessary for the project
- Consider budgetary considerations
- Consider environmental considerations
- Compare existing methodologies
- Describe steps necessary to implement or create
- Include promotional materials or concepts that would assist in implementation

\*\*Note: all of these points do not have to be on display at the competition, but the student(s) should be able to answer questions asked by the judges in relation to these points.

Please review the judging rubric for guidance while carrying out the project.

Example projects can be found here: <https://stemexpo.org/node/299>

\*\*Please note that some category names in the AISA competition are changed/different from the example picture slides.

\*\*Please note that the Special Categories Awards are not available for the 2024 AISA Innovation Expo.

## 2. Reverse Engineering:

Process of discovering the technological principles of a device, object, or system through analysis its structure, function, and operation. It often involves taking something apart and analyzing its workings in detail to be used in maintenance. Students should take apart their chosen device/object/system and display its component parts in their presentation and describe how each component contributes to the overall function of the in-tact device. This can be done with the actual device or with a drawing/model of the device (example: students can take apart an actual toaster, but draw or model the taking apart of a car engine).

Project Guidelines:

Students/projects should...

- Be of enough complexity to allow the student to gain an understanding of how something works in detail, without being overwhelming
- Select and acquire at least one product (typically mechanical in nature), disassemble the unit, then mount and label all components
- Show subcomponents that are further disassembled (not required, but optional)
- Document methods and sequence for disassembly (Tools used can be simple or complex)
- Adequately describe component parts and functions of parts
- Explain how the components fit and work together (written, drawn, or recited)

Please review the judging rubric for guidance while carrying out the project.

Example projects can be found here: <https://stemexpo.org/node/299>

\*\*Please note that some category names in the AISA competition are changed/different from the example picture slides.

\*\*Please note that the Special Categories Awards are not available for the 2024 AISA Innovation Expo.

### 3. Science Fiction:

**\*\*The submission deadline for State Competition is January 19, 2024. All entries are to be emailed to [meribeth@aisaonline.org](mailto:meribeth@aisaonline.org). See below for entry requirements.**

**\*\*Districts are to set their own submission deadlines for Science Fiction for Local and District Competitions.**

Science Fiction is a genre of fiction dealing with imaginary, but more or less plausible content such as future settings, futuristic technology, space travels, aliens, etc. Exploring the consequences of scientific innovations is one purpose of science fiction, making it a literature of ideas. Science fiction writers show us things that might or might never be. It is strongly recommended that you read a science fiction story or two before trying to write your own.

#### Project Guidelines:

- **For written Science Fiction entries, there is a 1000 word limit on entries.** This is about 3-4 pages when using 12-point font, double spaced.
- **For video submissions, there is a 10 minute time limit on entries.** Please send the entire file in one submission.
- Science fiction entries in the district competitions must be submitted by the due date given by the district coordinator. Submissions should include the author's name in email so we can match the entry with registration. PDF format is preferred, but any electronic format is acceptable. Entries will remain anonymous to the judges. It is recommended that the due date for these submissions be set a reasonable amount of time before the day of competition so that judges have time to read/view/analyze the entries.
- Science fiction entries in the State Competition must be submitted by email to the Student Activities Coordinator ([meribeth@aisaonline.org](mailto:meribeth@aisaonline.org)) by the submission date (January 19, 2024) in order to be considered. Submissions should include the author's name in email so we can match the entry with registration. PDF format is preferred, but any electronic format is acceptable. Entries will remain anonymous to the judges.
- Must include a display for the Exposition event. Displays can include:
  - a. Description of entry (outline, storyboard, etc)
  - b. References to supporting or similar work(s)
  - c. Copy of actual story/entry
  - d. Illustrations or images that represent the story
- Media and Format
  - a. Stories, graphic novels, comic books, plays, videos, etc. are all acceptable
  - b. There is no minimum or maximum length for any entry, but the quality should be grade level appropriate

- c. Illustrations for written stories and storylines or outlines for non-written entries are appreciated, collaborative efforts to provide those are welcomed

Please review the judging rubric for guidance while carrying out the project.

Example projects can be found here: <https://stemexpo.org/node/299>

\*\*Please note that some category names in the AISA competition are changed/different from the example picture slides.

\*\*Please note that the Special Categories Awards are not available for the 2024 AISA Innovation Expo.

#### 4. **Scientific Inquiry:**

Scientific Inquiry is the basic experimentation category where a question is asked, a hypothesis is created, an investigation is performed, and a conclusion is reached. Scientific inquiry requires students to use higher order thinking skills as they learn science using a hands-on, minds-on approach. This is the more traditional “science fair” project. Students are encouraged to be innovative, creative, and original in their methodologies and experimental approaches.

Project Guidelines:

- The scientific method should be a fundamental part of your project. The general steps are:
  - a. Ask a testable question
  - b. Research the topic
  - c. Make a hypothesis about the outcome based on that research and/or the entrant’s own knowledge and observations
  - d. Design the investigation
  - e. Conduct the investigation
  - f. Collect data
  - g. Make sense of the data and draw a conclusion
  - h. Retest, if necessary

Project should include...

- A description of the role of the scientific method in the project
- A clearly demonstrated understanding of how the inquiry relates to the broader scientific principles and real-world applications
- Original questions and creative research/experimentation approach
- Completeness of thought processes and presentation of cause and effect
- Clear presentation of experimental approach and findings

Please review the judging rubric for guidance while carrying out the project.

Example projects can be found here: <https://stemexpo.org/node/299>

\*\*Please note that some category names in the AISA competition are changed/different from the example picture slides.

\*\*Please note that the Special Categories Awards are not available for the 2024 AISA Innovation Expo.

**AISA INNOVATION EXPOSITION STUDENT ENTRY FORM**

The following statement is to be completed and attached to the back of all Innovation Exposition projects.

NAME(S): \_\_\_\_\_

SCHOOL: \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_

Grade Classification (Circle One):

Elementary (3-5)    Middle School (6-8)    High School (9-12)

Project Classification (Circle One):

Innovation/Invention    Reverse Engineering    Scientific Inquiry    Science Fiction

The classification of this project as to level and category has been established by the student and approved by the teacher and the district coordinator for this event. The basis for this classification is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Nothing in the conduct of this display was unsafe or hazardous, nor is the display hazardous to others. All AISA Display and Safety Regulations have been met.

Signature of Teacher: \_\_\_\_\_

Signature of Student(s):

\_\_\_\_\_  
\_\_\_\_\_

Signature of Parent or Guardian(s):

\_\_\_\_\_  
\_\_\_\_\_



**E. STATE INNOVATION EXPO POLICIES**

1. AISA recommends that the district host schools follow state policy in conducting their fairs.
2. Each district will select the six (6) best projects (no more) from each grade division to go to the State Expo. Each of the State Expo entries in elementary, junior high, and senior high should have the Student Entry Form fixed to the back of the project.
3. All projects must be set up and ready for judging by 10:00 a.m.
4. Students must be accompanied by a faculty member of their school. Parents are also encouraged to attend.
5. No one will be allowed in the exhibit area while judging is taking place except those students whose projects are being judged.
6. Each student with a project in the State Expo must be present and remain with the project if so requested by the judges.
7. Each participant must bring his/her own table, electrical cords, and all other equipment needed.
8. Each participant is responsible for removal of his/her project after the fair. No project may be removed from the fair until after the winners are announced.
9. The faculty member from each school must ensure that all projects from the school are removed at the end of the State Expo.

**F. JUDGING CRITERIA**

1. There should be a minimum of two judges at each level of competition, qualified to judge the category they are assigned. Judges must not be associated with either the students or participating schools.
2. For judging purposes, it is helpful for the coordinator to brief the judges on the AISA policies and procedures for the event. The coordinator should also allow the judges time to become familiar with the projects prior to beginning the judging process.
3. Local schools and district host schools are reminded that quality professional judging is essential if the best and most qualified projects are to advance to the State Innovation Expo.
4. The judging rubric and a diagram for setting up a science fair are included at the end of this section. Judges' worksheets are for the judges' use only and will not be shown to entrants, parents, teachers, or anyone other than the judges themselves and AISA personnel.

## Innovation and Invention Judging Rubric

Student Name(s) and Grades: \_\_\_\_\_

Brief Title of Project: \_\_\_\_\_

ND: Not Demonstrated, 1: Beginning, 2: Developing, 3: Average, 4: Accomplished, 5: Advanced

### Implementation and Planning

Observed or theoretical problem is identified and accurately described.	ND 1 2 3 4 5
Target users/beneficiary of the idea are identified	ND 1 2 3 4 5
The presented idea appropriately identifies the need for this innovation/invention	ND 1 2 3 4 5
The implementation plan presents a complete description of the idea	ND 1 2 3 4 5
The plan for implementation includes planned budgets, timelines, materials, etc.	ND 1 2 3 4 5
The plan includes a comparison of existing methodologies and systems that are used to correct the problem, including research notes and sources	ND 1 2 3 4 5
Research into competing/similar products is presented and complete	ND 1 2 3 4 5
<b>Total</b>	<b>____ / 35</b>

### Other Considerations

The innovation/invention addresses or could address a real-world problem	ND 1 2 3 4 5
The invention is practical in terms of size, cost, materials, etc. for the problem/need being solved	ND 1 2 3 4 5
Possible environmental concerns are addressed as part of the consideration of this innovation/invention	ND 1 2 3 4 5
The project considers the tradeoffs between economics, efficiency, and sustainability.	ND 1 2 3 4 5
The project is original and/or innovative in approach or concept, or has unique methodologies in solving the problem or addressing the need	ND 1 2 3 4 5
Publicity/marketing materials have been created	ND 1 2 3 4 5
<b>Total</b>	<b>____ / 30</b>

### Presentation Display

Attractive, easy to read, and layout is in appropriate logical order	ND 1 2 3 4 5
Visual aids promote understanding	ND 1 2 3 4 5
Shows project in appropriate detail for understanding by audience	ND 1 2 3 4 5
<b>Total</b>	<b>____ / 15</b>

**TOTAL**

## Reverse Engineering Judging Rubric

Student Name(s) and Grades: \_\_\_\_\_

Brief Title of Project: \_\_\_\_\_

ND: Not Demonstrated, 1: Beginning, 2: Developing, 3: Average, 4: Accomplished, 5: Advanced

### Display

Product is mechanical or electrical in nature, and contains several major components, made from a variety of materials	ND 1 2 3 4 5
Operation of assembled unit is explained	ND 1 2 3 4 5
All disassembled components have been labeled and described accurately	ND 1 2 3 4 5
Product has been disassembled to accurately represent all components	ND 1 2 3 4 5
Components are presented appropriately to accurately show their location within the completed unit	ND 1 2 3 4 5
<b>Total</b>	_____ / 25

### Other Considerations

The materials of each part are described adequately and accurately	ND 1 2 3 4 5
Project shows that the student grasps the purpose of the components and subassemblies, and how they work together	ND 1 2 3 4 5
Component parts are located to assembled unit correctly	ND 1 2 3 4 5
The product has a high degree of complexity, or the diisassembly process was difficult	ND 1 2 3 4 5
Disassembly of this product will help the audience understand an unfamiliar operational concept	ND 1 2 3 4 5
<b>Total</b>	_____ / 25

### Presentation Display

Attractive, easy to read, and layout is in appropriate logical order	ND 1 2 3 4 5
Visual aids promote understanding	ND 1 2 3 4 5
Shows project in appropriate detail for understanding by audience	ND 1 2 3 4 5
<b>Total</b>	_____ / 15

**Total**

## Science Fiction Judging Rubric

Student Name(s) and Grades: \_\_\_\_\_

Brief Title of Project: \_\_\_\_\_

ND: Not Demonstrated, 1: Beginning, 2: Developing, 3: Average, 4: Accomplished, 5: Advanced

### Project Production

Writing and/or production standards for the selected media are well done and are appropriate for the project	ND 1 2 3 4 5
Dialogue (if used) is used well and flows appropriately	ND 1 2 3 4 5
Use of details (descriptions, adjectives, etc.) is well done and appropriate	ND 1 2 3 4 5
"Willful suspension of disbelief" effort is almost negligible	ND 1 2 3 4 5
Stories and/or characters keep the reader's attention and interest	ND 1 2 3 4 5
Knowledge and understanding of the topic is conveyed	ND 1 2 3 4 5

**Total** \_\_\_\_ / 30

### Scientific Concepts

Use of an alternative scientific idea or concept which is not currently proven is important to the storyline of the entry	ND 1 2 3 4 5
Alternative thought process or physical rules are clearly expressed (but not necessarily described in detail)	ND 1 2 3 4 5
Alternative rules are consistent throughout the story	ND 1 2 3 4 5
Alternative rules or thought processes are derived from existing physical laws and/or current scientific principles	ND 1 2 3 4 5

**Total** \_\_\_\_ / 20

### Presentation Display

Attractive, easy to read, and layout is in appropriate logical order	ND 1 2 3 4 5
Visual aids promote understanding	ND 1 2 3 4 5
Shows project in appropriate detail for understanding by audience	ND 1 2 3 4 5

**Total** \_\_\_\_ / 15

**Total Score**

## Scientific Inquiry Judging Rubric

Student Name(s) and Grades: \_\_\_\_\_

Brief Title of Project: \_\_\_\_\_

ND: Not Demonstrated, 1: Beginning, 2: Developing, 3: Average, 4: Accomplished, 5: Advanced

### Scientific Method

The purpose or problem clearly explains what is going to be experimented	ND 1 2 3 4 5
Appropriate and complete research was conducted	ND 1 2 3 4 5
Hypothesis shows a relationship between independent and dependent variables	ND 1 2 3 4 5
Procedure is sequential, replicable, provides a control and variables and was repeated for validity	ND 1 2 3 4 5
Qualitative (observations) and quantitative (recorded data) observations are used and recorded	ND 1 2 3 4 5
Record of experiment includes observations, appropriate use of terms and measurement, analysis, and reflections	ND 1 2 3 4 5
Conclusnio relates to the problem statement and incorporates results/the data supports or doesn't support the hypothesis, lists possible sources of error, and unresolved questions	ND 1 2 3 4 5
<b>Total</b>	_____ / <b>40</b>

### Display

Attractive, easy to read, and layout is in appropriate logical order	ND 1 2 3 4 5
Visual aids promote understanding	ND 1 2 3 4 5
Shows project in appropriate detail for understanding by audience	ND 1 2 3 4 5
Describes how/why the inquiry was formed and development of a hypothesis	ND 1 2 3 4 5
Investigation procedure is clearly explained	ND 1 2 3 4 5
Materials listed with consistent units of measure	ND 1 2 3 4 5
Graphs, data tables, etc. are labeled correctly and the data is summarized	ND 1 2 3 4 5
Results/Summary of data is clearly stated and addresses all variables	ND 1 2 3 4 5
<b>Total</b>	_____ / <b>40</b>

### Other Considerations

The idea for investigation is original or innovative	ND 1 2 3 4 5
The procedure, materials, trial length, etc. are innovative or creative in approach	ND 1 2 3 4 5
Offers advancement of understanding of scientific principles and/or the world around us	ND 1 2 3 4 5
<b>Total</b>	_____ / <b>15</b>

**Total Score**

--

## G. AWARDS

1. At local and district competitions, there is no limit as to the number of awards that may be presented to contestants in each category and grade division.
2. The AISA recommends that each school give special recognition to the six best projects selected by the judges in each grade division. These six projects will advance to district competition. Subsequently, the district host school should follow the same procedure for their six entries in each grade division nominated for the State Expo.
3. Judges at local and district levels should be advised that their primary task is to select the six best projects in each grade division for advancement to the next level of competition. Judges' worksheets are for the judges' use only and will not be shown to anyone other than the other judges and AISA personnel.
4. Districts are reminded that it is standard procedure for appropriate awards to be given to winners in each grade division.
5. At the State Innovation Expo, medals will be awarded to the first and second place projects in all grade divisions. Winning projects will be those that go above and beyond the project guidelines, address relevant and meaningful issues, and are described in coherent and understandable detail by the student(s) who present them.

### Special Notes

1. **PROJECTS NOT IN TOTAL COMPLIANCE WITH AISA RULES AS STATED IN THIS ACADEMIC HANDBOOK WILL BE DISQUALIFIED.**
2. All projects entering Local, District, and State Expos must include the AISA Innovation Expo Student Entry Form. This can be found in the AISA Student Activities Handbook.

### Event Host Responsibilities:

1. Secure District site.
2. Secure Judges. Judging should be done by two or three qualified persons in a field that relates to their specific judging category. **They must be selected on an impartial basis and not be associated with any of the participating schools or students.**
3. Pay Judges.

4. For judging purposes, it is helpful for the coordinator to brief the judges on the AISA policies and procedures for the event. The coordinator should also allow the judges time to become familiar with the projects prior to beginning the judging process.
5. Provide Judges' Worksheets.
6. Determine if there will be an Entry Fee to help defray the costs of the competition.
7. Contact schools in District with District competition details.
  - a. date (set by AISA on Calendar of Events)
  - b. site (directions and instructions)
  - c. entry fee (IF you choose to charge an entry fee)
  - d. special instructions (anything about which you need to remind the school sponsors)
  - e. remind those advancing to the State Competition to have the "AISA Science Fair Form" attached to the back of their projects. \*These should already be fixed to the project from the Local and District Competitions, but should remain for the State competition as well.
  - g. for your convenience, you may send an email of this information to Meribeth Minshew ([meribeth@aisaonline.org](mailto:meribeth@aisaonline.org)) and she will pass it on to the schools in your district
8. Provide Awards.
9. **Complete the State Entry Form** located in the **online Activities Handbook** found on the AISA website. The State Entry Form should be submitted on the same day as the District Competition. Each District will send their first place through sixth place winners to the State Competition. These may be filled out and emailed to Meribeth Minshew ([meribeth@aisaonline.org](mailto:meribeth@aisaonline.org)).

**AISA STATE INNOVATION EXPOSITION ENTRY FORM**  
(Please type or print clearly.)

\_\_\_\_\_  
**DISTRICT HOST SCHOOL**

\_\_\_\_\_  
**HOST INSTRUCTOR**

**Elementary Division (Grades 3-5)**

<b>Student Name(s)</b>	<b>School</b>	<b>Science Teacher</b>	<b>Category</b>
1.			
2.			
3.			
4.			
5.			
6.			

**Middle School (Grades 6-8)**

<b>Student Name(s)</b>	<b>School</b>	<b>Science Teacher</b>	<b>Category</b>
1.			
2.			
3.			
4.			
5.			
6.			



**High School (Grades 9-12)**

<b>Student Name(s)</b>	<b>School</b>	<b>Science Teacher</b>	<b>Category</b>
<b>1.</b>			
<b>2.</b>			
<b>3.</b>			
<b>4.</b>			
<b>5.</b>			
<b>6.</b>			

## AISA SCHOLARS BOWL COMPETITION

*in Partnership with Alabama Scholastic Competition Association (ASCA)*

- A. General Information:** Scholars bowl is a question-and-answer competition between two teams who are in grades 5-8 (for Middle School Contest) and 7-12 (for High School Contest). Students may "play-up" but "not down" (Ex. A 7th grade student may play on the High School team, but a 9th grade student may not play on the Middle School team) in AISA competition. **Note: Schools must be a member of ASCA to participate in the AISA District or State Scholars Bowl.** For more information go to: *Alabama Scholastic Competition Association* (ASCA). ASCA rules should be consulted for ASCA competitions.
- B. DISTRICT PLAY:** Round Robin style tournament will be used at the AISA district competition. If only two teams are competing, the winner is the best two (2) out of three (3). If there are 7 or more teams, pool play and then single elimination play is recommended (see state format).
- C. STATE PLAY:**
1. **Pool Play:** style format based on seeding from the district competitions.
 

Pool 1: #1, #4, #5, #8  
Pool 2: #2, #3, #6, #7

Pool Play Tiebreaker: If two teams tie, the tie will be broken by the head-to-head matchup between the two teams. If three teams happen to tie, the first break will be determined by points per game (PPG) average and the tie between the remaining two teams will be broken by their head-to-head matchup.
  2. **Single Elimination Play:** Once pool play is complete and placement in the final's pools is determined, teams will be seeded into a single elimination tournament.
 

Winner Pool A vs 4th place Pool B  
3rd place Pool A vs 2nd place Pool B  
Winner Pool B vs 4th Place Pool A  
3rd place Pool B vs 2nd place Pool A
  3. **Teams** shall consist of up to four players and two substitutes. Teams register their players prior to the beginning of each tournament. After play begins, these six shall not be changed for the duration of that tournament.
  4. **Rounds:** A round matches two teams who compete to answer a series of academic questions. Teams earn points for correct answers. Each team designates a captain before the round. Each team is entitled to one one-minute time-out per round. A time-out shall be called by either the coach or team captain. Teams may replace players with their substitutes at the beginning of a period or during a called time-out. Two halves comprise a round.

Period 1 Ten toss-ups, worth 10 points each, with bounce-back bonus questions worth 20 points collectively (MS) and 30 points collectively (HS).

Period 2 Ten toss-ups, worth 10 points each, with bounce-back bonus questions worth 20 points collectively (MS) and 30 points collectively (HS)

5. **Officials:** The **moderator** reads the questions and enforces the rules. As head judge, he/she decides whether to recognize a player, whether the answer given is correct, when and how to re-read questions, and whether the answer was given in accordance with the rules. His/her decisions are final. The **timer** tracks the seconds after the moderator finishes reading a question. His/her sole responsibility is to call “time” when necessary. The scorekeeper accounts for players and substitutes, records points, and announces the tally after each period. *These officials may be combined as the moderator deems necessary and appropriate.*
6. **Room Procedures:** Teams shall report on time to their assigned rooms. If a team is not present within five minutes of the scheduled time, the moderator may declare a forfeit for that round. Pencils and paper shall be provided and should be left in the room at the end of each round. Other student aids or devices are prohibited.
7. **Observers:** Observers are expected to be quiet and not move around. They should not cheer or clap until the round is over. During play, observers may not use video cameras or other recording devices. Unruly observers may be removed.
8. **Toss-up Questions:**
  - a. On a toss-up, any player may press the button to answer a question. If a player who has successfully signaled (i.e., light is on) answers before being acknowledged in another way by the moderator, the activation of the player’s light shall be considered recognition in and of itself, and therefore, there will be no penalty. However, if a player who has NOT signaled answers the question, the answer shall be ignored, and the question shall be offered to the other team if said player is on the team of the officially “recognized” player.
  - b. At the conclusion of the reading of a toss-up question, contestants shall have five seconds to buzz (fifteen seconds for designated computation questions). If no player buzzes within that time, the moderator shall reveal the answer and continue to the next toss-up.
  - c. Once a player is recognized to answer a toss-up question, he/she must begin answering the question within three seconds. If the answer is incorrect or not given in time and the question was read in its entirety, the moderator shall offer the question to the other team. A player on that team must signal immediately (with the exception of designated computation questions, in which case the remainder of the original fifteen seconds shall be allowed) else the moderator shall reveal the answer and continue to the next toss-up. *The moderator shall not re-read the question (compare with 7d).*
  - d. During the reading of a toss-up question, a player may interrupt to answer it. The moderator

shall stop reading and recognize the player who buzzed. If the player's answer is incorrect or not given in time, the moderator shall go back to reading the question for the opposing team. That team shall have five seconds (15 seconds for computations) to buzz after the conclusion of the reading of the question unless they, too, interrupt by buzzing to answer the question. There shall be no penalty for an incorrect answer, regardless of when it is given.

9. **Bonus Questions:** Bonus questions shall be offered after each correctly answered toss-up. Each bonus segment will be read and answered separately. After reading the first segment of the bonus, the moderator or timer shall count to ten (fifteen for computation). If a player asks the moderator to repeat any bonus questions, this reading shall be included in their conference time. At ten seconds, the moderator will prompt the captain for an answer. **Immediately thereafter**, the captain of the team that correctly answered the toss-up, or a player the captain designates, must begin answering.
10. **Bounce-Back Questions:** Incorrectly answered or unanswered bonus questions shall then be offered to the opposing team. Their captain or designee must begin answering immediately (with the exception of designated computation questions, in which case the remainder of the original fifteen seconds shall be allowed). Bounce-back team players shall not have the bonus questions re-read for them. A correct answer will give the opposing team the points for that segment of the bonus, but the next segment will still be read to the team that originally answered the toss-up correctly, if any remain. This process shall repeat through all segments of the bonus question. At the end of the bonus sequence, the moderator shall announce the total points scored on the bonus question as a whole by each team.
11. **Worksheets:** the AISA will no longer be incorporating a worksheet round.
12. **Conferencing:** If a player talks or signals to anyone (including team members) during a toss-up question or talks or signals to anyone other than competing teammates during bonus or worksheet questions, his/her team shall be disqualified from answering the current question(s). The other team shall not be deprived of their opportunity to answer the question(s).
13. **Disclosed Answers:** If an answer is disclosed before teams have a chance to answer the question, that question shall be replaced with an emergency question, which shall be offered to both teams. If, after Team A answers a question incorrectly, the moderator reveals the answer before giving Team B an opportunity to answer, the moderator shall select another question solely for Team B to answer.
14. **Sudden-Death Tiebreaker:** If the score is tied after the completion of Period 2, toss-up questions shall be asked until a team correctly answers a question. That team wins the round but **receives no points for the tiebreaker question.**
15. **Procedural Protests:** The purpose of a procedural protest in AISA/ASCA competition is to challenge what the coach or player perceives as a serious error in following the rules by the moderator. (Disputed answers are covered under rule 15, below.) The team captain or coach shall

lodge a procedural protest before the completion of the reading of the next question, preferably by raising his/her hand and waiting for recognition. A team shall be limited to two procedural protests per game. Discrepancies in announced scores shall be reconciled before the next period begins. The moderator's decisions are final! *After a game is completed, the results may not be contested.*

16. **Disputed Answers:** In the event that an answer is disputed, the question shall be marked and, provided the disputed points will affect the outcome of that round, the question shall be brought to the tournament director, who shall resolve it using a reputable source.
17. **Electronic Devices:** No electronic devices shall be available to a player or in hand while competing. This includes, but is not limited to, cell phones, iPads, and calculators. The penalty for use of such devices shall be removal of the player for the remainder of the round, with no substitute permitted. All cell phones in the room should be turned off or silenced during play. **A player's cell phone ringing (not vibrating when silenced) constitutes a violation of this rule if it occurs during a round.** If a spectator or inactive player causes said disturbance, the moderator will ask the offender to leave the room for the remainder of the match.
18. **Sportsmanship:** AISA/ASCA expects players and coaches to represent the state and their schools with honor and respect. Players or coaches who violate this standard through fraud, cheating, impropriety, or poor sportsmanship will be ejected from the tournament and may be sanctioned or banned from future AISA/ASCA events.
19. **State Winners qualify** to compete in the ASCA State Competition.

#### **D. AWARDS**

State Champion and Runner-up will receive a plaque. High Individual Scorer and All-State Team will receive medals. The high individual scorer and the four-person All-State team will be determined by the average of all games played. These players must participate in at least four games.

#### **E. EVENT HOST RESPONSIBILITIES**

1. Secure District site.
2. Secure Moderators and Timers.
3. Pay Moderators and Timers.
4. Determine and collect entry fee
5. Contact schools with District Competition details.
  - a. date (set by AISA found on Calendar of Events)

- b. site (directions and instructions)
  - c. entry fee
  - d. special instructions (anything about which you need to remind the school sponsors).
  - e. collect the school sponsor's name and email for each school participating (this will be needed when submitting information for the state competition)
  - f. for your convenience, you may send an email of this information to **Mrs. Sara Bazzle at the AISA office** (sbazzle@aisaonline.org) and she will pass it on to the schools in your district.
6. Provide questions to Moderators (sent from the AISA office).
7. Provide score sheets (sent from AISA office).
8. Provide Buzzer Devices.

**MIDDLE SCHOOL DISTRICT SCHOLARS' BOWL RESULTS**  
**STATE ENTRY FORM – page 1**

District: \_\_\_\_\_

Contest Coordinator/School: \_\_\_\_\_

**DISTRICT WINNER:**

Winning School: \_\_\_\_\_

Winning School Sponsor: \_\_\_\_\_

Winning School Sponsor's Email: \_\_\_\_\_

Team Member1: \_\_\_\_\_

Team Member2: \_\_\_\_\_

Team Member3: \_\_\_\_\_

Team Member4: \_\_\_\_\_

Alternate1: \_\_\_\_\_

Alternate 2: \_\_\_\_\_

**District Winners' Scores:**

	Score
<b>Round 1</b>	
<b>Round 2</b>	
<b>Round 3</b>	
<b>Round 4</b>	
<b>Round 5</b>	
<b>Round 6</b>	
<b>Round 7</b>	

**MIDDLE SCHOOL DISTRICT SCHOLARS' BOWL RESULTS**  
**STATE ENTRY FORM – page 2**

**DISTRICT RUNNER UP**

District Runner-up School: \_\_\_\_\_

District Runner-up Sponsor: \_\_\_\_\_

District Runner-up Sponsor's Email: \_\_\_\_\_

Team Member1: \_\_\_\_\_

Team Member2: \_\_\_\_\_

Team Member3: \_\_\_\_\_

Team Member4: \_\_\_\_\_

Alternate 1: \_\_\_\_\_

Alternate 2: \_\_\_\_\_

**District Runner-up Scores:**

	Score
<b>Round 1</b>	
<b>Round 2</b>	
<b>Round 3</b>	
<b>Round 4</b>	
<b>Round 5</b>	
<b>Round 6</b>	
<b>Round 7</b>	



**MIDDLE SCHOOL DISTRICT SCHOLARS' BOWL RESULTS**  
**STATE ENTRY FORM – page 3**

**District Scores by Round:**

(Format: Yale vs. Harvard 000/000)

ROUND 1	
ROUND 2	
ROUND 3	
ROUND 4	
ROUND 5	
ROUND 6	
ROUND 7	

**PARTICIPATING SCHOOLS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**HIGH SCHOOL DISTRICT SCHOLARS' BOWL RESULTS**  
**STATE ENTRY FORM – page 1**

District: \_\_\_\_\_

Contest Coordinator/School: \_\_\_\_\_

**DISTRICT WINNER:**

Winning School: \_\_\_\_\_

Winning School Sponsor: \_\_\_\_\_

Winning School Sponsor's Email: \_\_\_\_\_

Team Member1: \_\_\_\_\_

Team Member2: \_\_\_\_\_

Team Member3: \_\_\_\_\_

Team Member4: \_\_\_\_\_

Alternate1: \_\_\_\_\_

Alternate 2: \_\_\_\_\_

**District Winners' Scores:**

	Score
<b>Round 1</b>	
<b>Round 2</b>	
<b>Round 3</b>	
<b>Round 4</b>	
<b>Round 5</b>	
<b>Round 6</b>	
<b>Round 7</b>	

**HIGH SCHOOL DISTRICT SCHOLARS' BOWL RESULTS**  
**STATE ENTRY FORM – page 2**

**DISTRICT RUNNER UP**

District Runner-up School: \_\_\_\_\_

District Runner-up Sponsor: \_\_\_\_\_

District Runner-up Sponsor's Email: \_\_\_\_\_

Team Member1: \_\_\_\_\_

Team Member2: \_\_\_\_\_

Team Member3: \_\_\_\_\_

Team Member4: \_\_\_\_\_

Alternate1: \_\_\_\_\_

Alternate 2: \_\_\_\_\_

**District Runner-up Scores:**

	Score
<b>Round 1</b>	
<b>Round 2</b>	
<b>Round 3</b>	
<b>Round 4</b>	
<b>Round 5</b>	
<b>Round 6</b>	
<b>Round 7</b>	

**HIGH SCHOOL DISTRICT SCHOLARS' BOWL RESULTS**  
**STATE ENTRY FORM – page 3**

**District Scores by Round:**

(Format: Yale vs. Harvard 000/000)

ROUND 1	
ROUND 2	
ROUND 3	
ROUND 4	
ROUND 5	
ROUND 6	
ROUND 7	

**PARTICIPATING SCHOOLS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

## AISA SPEECH

### A. GENERAL INFORMATION

1. Students in Grades 9-12 are eligible to compete in the AISA State Speech contest.
2. The State Speech contest will be limited to 20 speakers. The first 20 schools to register and pay the entry fee will reserve a place for their winner.
3. Each school may conduct its own competition on either an individual basis or as a classroom project. In either case, it must be supervised by a teacher of English, Speech, Social Studies, or Drama. The AISA encourages each school to require maximum participation in order to improve the communication skills of students in grades 9-12.
4. The school competition should be conducted in a location providing a quiet environment with quality acoustics. Every effort should be made to schedule the speech contest so that the school bell system does not interrupt a speech. This will allow each contestant the opportunity to concentrate on the topic without interruptions.
5. At the State competition, judging will be done by two or three qualified instructors from local colleges or retired instructors. **They will be selected on an impartial basis and not associated with any of the participating schools or students.**
6. Schools may send only their first-place winner to the state competition. If the winner for some reason (i.e., illness, family problems) cannot participate at State, the school can send the second-place individual. It is the responsibility of the school speech sponsor to notify the AISA office of the change **before** contest day.
7. School winners should be accompanied to the state contest by a salaried employee of the school. Parents are also encouraged to attend this competition.
8. Speech contestants are reminded to be in proper attire for their presentations. Dresses, skirts and blouses, or suits are appropriate for the ladies; and boys will wear a shirt, tie, and coat with proper slacks or a suit.

### B. TOPIC for 2023-2024

Nature vs. Nurture: Which one is more influential on a person's character, personality, and behaviors?

### C. STATE COMPETITION

1. The AISA Speech Competition will be an Expository Speaking event. Expository Speaking is an informative speech. The AISA will provide a broad theme, or topic, from which the expository should be developed. The speaker should provide unique insights and explore interesting implications within the provided theme or topic. At its core, effective speeches provide new information or perspectives on a topic, including those that are widely known.

2. No more than 25% of the speech may use quoted material and all quoted material should be clearly marked on the manuscript and clearly stated in the speech.
3. A manuscript of the speech should be provided to the judges prior to the competition and it must include the following: Student's name, school name, speech title, date, text of the speech (with quotations clearly marked) and a bibliography. A bibliography should list all references used in preparing the speech. Bibliographic references shall include title, publication, author, date, and page numbers or proper web citation. APA or MLA format is acceptable.
4. Contestants will speak at least three minutes, but not more than seven minutes. Contestants failing to meet time limits will not be disqualified, but the judges may consider the violation in the final placement of contestants. After 8 minutes has expired the student will be signaled to conclude.
5. Contestants may not use note cards during competition; expository speeches should be memorized. A podium or lectern will be provided as the only prop for the contestants. No audio/visual aids are allowed.
6. During the competition, contestants will be a part of the audience, except when presenting. There will be no balcony seating for contestants and the audience is to remain quiet throughout the competition.
7. Contestants will stand facing the audience during their presentations.
8. Judging will be based on the following criteria:
  - a. Delivery - 40%: Judges will consider appearance, poise, voice variation, gestures, facial expressions, eye contact and time delivery. Contestants are reminded that the Oratorical Contest is a speaking contest, not a dramatic presentation.
  - b. Content - 40%: Judges will consider originality, speech development (introduction, body, and conclusion), memorization and substance or content.
  - c. Overall Effectiveness - 20 %
  - d. The final placing is left to the **judges' total discretion** to place an overall evaluation on each presentation, considering all evaluation factors. Judging forms are worksheets for the judge's use only.

#### **D. AWARDS**

Medals will be presented to the 1st place and runner up.

# ALABAMA INDEPENDENT SCHOOL ASSOCIATION

## SPEECH CONTEST JUDGE'S WORKSHEET

**CONTESTANT #:** \_\_\_\_\_

**TOPIC:** \_\_\_\_\_

**DELIVERY:** Appearance, Poise, Voice, Gestures, Eye Contact \_\_\_\_\_ 40%

**CONTENT:** Originality, Speech Development \_\_\_\_\_ 40%

(Introduction, Body, Conclusion), Content (Substance)

**OVERALL EFFECTIVENESS** \_\_\_\_\_ 20%

**TOTAL SCORE** \_\_\_\_\_

### Special Notes to Judges:

2. The AISA Oratorical Contest is a speaking contest, not a contest that calls for dramatic intensity.
3. It is important to each speaker to address the assigned topic fully, but succinctly.
4. This Judge's Worksheet is provided to you as a guide to determine the 1<sup>st</sup> place and runner-up.

### Comments:

## STATE SPEECH ENTRY FORM

School: \_\_\_\_\_

Winner: \_\_\_\_\_

Student's Grade: \_\_\_\_\_

---

### Remember!

**A \$30 entry fee should be sent to the AISA office for registration to be official. The first 20 schools that submit the registration fee will be entered into the state contest.**

Alabama Independent School Association  
9164 Eastchase Pkwy  
Box 324  
Montgomery, AL 36117

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## AISA STATE SPELLING BEE

### A. GENERAL INFORMATION

1. Students competing in the AISA District and State Spelling Bee must qualify under two basic requirements:
  - a. They cannot compete at the same grade level for two consecutive years.
  - b. They must not have passed beyond the grade in which they are competing at the time of their district finals.
  
2. Each district will send up to 5 winners to the State Competition: One from the 4th grade  
 One from the 5th grade  
 One from the 6th grade  
 One from the 7th grade  
 One from the 8th grade
 

**Note: The State entry form must be sent (emailed, [aisa@aisaonline.org](mailto:aisa@aisaonline.org)) to the AISA on the day of the District Spelling Bee.**
  
3. At each level (local, district, and state), contests will be conducted in oral spelling. In preparation for the classroom elimination, teachers may use a combination of written and oral spelling. But beginning with the school contest, the AISA recommends **ORAL SPELLING ONLY**. District and state contests will be conducted orally, with elimination on "miss-and-out" basis in the traditional Spelling Bee manner.
  
4. At local and district levels, Spelling Bee contests should be held in an area conducive to concentration. A regular classroom or a library with a no-entry sign on the door is recommended. It would be most helpful to the participants if the contests could be conducted at times when the school bell will not cause interruptions.
  
5. At each level contestants will draw for order of competition immediately prior to the start of the contest.
  
6. Each school should bring a copy of the official rules of the Spelling Bee. The words are presented in the AISA Word List Supplement in an abbreviated format that is helpful to students who are preparing for competition (school, district, or state). The AISA Word List can be ordered from the AISA office.
  
7. Each school representative bringing a student to the district or state contest should be thoroughly familiar with all rules, especially the rule regarding **protests**. Any school representative has not only the **RIGHT**, but the **DUTY**, to attempt to correct anything which appears to be wrong or about which there is a question, even if it turns out to be right. Such correction or protest, however, must be done according to **State Rule 13 and 14**.

8. At district and state levels, school representatives should familiarize themselves with the rules prior to starting competition and ask questions in the presence of the coordinator and judges, if necessary.
9. At each level, at least two judges and a pronouncer are required. These individuals must be selected on an impartial basis and must not be associated with either participating students or schools. They will be in complete control of the Spelling Bee at each level and their decisions will be final on all questions and/or protests. It is recommended that the individual selected as "pronouncer" be given a copy of the current Hexco's AISA Word List Organizer at least one month prior to the district contest. This will allow the pronouncer ample time to identify the list of words to be used for the contest and become familiar with same.
10. In district and state competition, words will be taken from the current year practice speller, AISA Word List Supplement. A list of words chosen at random will be prepared before the contest from the practice speller. These words will be pronounced in a pre-planned sequence and will not be in alphabetical order. The order for calling words in AISA Spelling Bees (District and State) will follow the plan established by Hexco's AISA Word List Organizer. Each topical list is divided into three approximately equal parts: **Beginning Words**; **Intermediate Words**; and **Advanced Words**.
  - a. In grades 4, 5, and 6, contest words will consist of **five rounds of Beginning Words**, **ten rounds of Intermediate Words**, and then, **Advanced Words**. Note: Each round starts with participant number one and is over when the pronouncer returns to participant number one.
  - b. In grades 7 and 8, contest words will consist of two rounds of Beginning Words, five rounds of Intermediate Words, and then, Advanced Words.
11. At each level the contestants will be allowed one practice or "ice-breaker" round. Once the practice round is completed the official contest will begin. Each round starts with participant number one and is over when the pronouncer returns to participant number one.
12. Contestants should stand facing the pronouncer and judges. Once a contestant is eliminated, he/she will sit down.
13. Ordering Information:
 

AISA Word List Supplement  
 AISA  
 Phone: 1-334-223-2207  
 Email: aisa@aisaonline.org
14. The AISA State Spelling Bee has no connection with county and state contests; however, a student from an AISA school may enter the county contest. To be eligible for the State and National Championship through the county competition, the student must contact the local county officials in charge of the program.

## B. STATE RULES AND PROCEDURES

1. To be consistent with AISA rules and procedures at the state level, it is recommended that the local and district spelling bee competition be conducted according to the same format.
2. Words shall be pronounced according to the diacritical markings in Webster's Third New International Dictionary (this will be the final authority in the District and State finals) and/or Hexco's AISA Word List Organizer, from which in every case the pronouncer shall select the definition or definitions that he/she gives. With the approval of the judges, he/she may give a fuller explanation of the meaning of the word to supplement the dictionary definition or definitions quoted.
3. In competition, after the pronouncer gives the contestants a word, the contestant may pronounce the word before spelling, after spelling, or if he/she chooses, not at all. However, it is recommended that the contestant pronounce the word both BEFORE and AFTER spelling. This will leave no doubt that the contestant understands the word.
4. The contestant may request the pronouncer to re-pronounce the word, define it, or use it in a sentence. The pronouncer shall grant the request until the judges agree that the word has been made reasonably clear to the contestant. **JUDGES MAY DISQUALIFY A CONTESTANT WHO IGNORES A REQUEST TO START SPELLING.**
5. Having started to spell a word, a contestant shall not be permitted to change letters already pronounced. He/she may retrace from the beginning of the word, provided letters and their sequence are not changed in retracing. If there is any change in the original letters and/or their sequence, the speller will be disqualified.
6. Upon the missing of a word, the contestant immediately drops out of the contest. The next word on the pronouncer's list is then given to the next contestant.
7. If none of the contestants remaining in the Bee at the start of a round spells a word correctly during the round, all shall remain in the competition.
8. Webster's Third New International Dictionary shall serve as the final authority for the spelling of words in the District and State finals. If a word has two or more accepted spellings, only the spelling(s) set in boldface type and separated by the word or, and in some cases the word **also**, at the beginning of the descriptive matter will be accepted as correct. Words having the labels archaic and obsolete (abbreviated obs) and regional labels (like North, Midland, South, Brit(ish), Irish) will not be accepted as correct.
9. When a contestant is given a homonym and the homonym is properly defined, he/she must correctly spell the word defined. If, however, the pronouncer fails to give a definition of a homonym, the spelling of either word shall be accepted as correct.
10. When the contestants are reduced to two, the elimination procedure changes. At that point, when

one contestant misspells a word, the other contestant shall be given an opportunity to spell that same word. If the second contestant spells that word correctly, plus the next word on the pronouncer's list, then the second contestant shall be declared the champion.

11. If one of the last two spellers misses and the other, after correcting the error, misspells the new word submitted to him/her, the misspelled new word shall be referred to the first speller. If the first speller succeeds in correcting the error and correctly spells the next word on the pronouncer's list, then he/she shall be declared the champion.
12. If both spellers misspell the same word, both shall continue in the contest, and the one who first misspelled the word shall be given a new word to spell. The contest shall continue under Rules 10 and 11.

**Winner must spell a misspelled word and a new word!**

13. Any question relating to the spelling of a word should be referred to the judges immediately. The deadline for making a protest is before the contestant affected would have received his next word had he/she stayed in the contest. **NO PROTEST WILL BE ENTERTAINED AFTER THAT WORD HAS BEEN GIVEN TO ANOTHER SPELLER.** When only two spellers remain, a protest must be made immediately, that is, before the second speller has started to spell the word given him/her, or if both have missed the same word, before the correct spelling is given to the audience.

Note: Only the school's representative seated in the designated area may protest.

14. If there is a protest, the school representative should stand and voice he/she has an official protest. The contest shall be halted and the spelling bee coordinator, the judges, the pronouncer and the school representative will meet privately to discuss the protest.
15. If, because of a protest, it should be found that a contestant, having been told he/she missed a word, shall be found to have been correct, that contestant shall be permitted to continue in the contest. But, if it is found after the protest that a word was misspelled as originally stated, the contestant must drop out of the contest. The decision of the judges on any point, however, **SHALL BE FINAL**. No contest, for any reason, once it has been held and a champion selected, can be held over.

**C. TIE BREAKER PROCEDURES**

If two or more contestants at any grade level tie for five consecutive rounds (words), then the following procedure is used one time (only). The pronouncer will start over with **five rounds of Intermediate Words** that have not been used at this grade level.

If a tie still exists, then **Advanced Words** will be called until a winner is declared. Local and District Spelling Bees are urged to follow the same procedure.

**D. AWARDS**

1. At district level, it is recommended that the winner and runner-up at each grade level receive appropriate awards.
2. At state level, the state champion and runner-up at each grade level will receive medals.

#### **E. DISTRICT COORDINATOR'S RESPONSIBILITIES**

1. Secure District site.
2. Secure one Pronouncer and two Judges.
3. Pay Pronouncer and Judges
4. Provide words to Pronouncers (sent from the AISA office).
5. Provide score sheets to Judges/Scorers (sent from AISA office).
6. Determine if there will be an Entry Fee to defray the costs of the competition.
7. Contact schools with District Competition details.
  - a. date (set by AISA found on Calendar of Events)
  - b. site (directions and instructions)
  - c. entry fee (IF you have chosen to charge an entry fee)
  - d. special instructions (anything about which you need to remind the school sponsors)
8. Provide Awards.
9. **Complete the State Entry Form** located in the *Activities Handbook*. The State Entry Form should be submitted on the same day as the District Competition. Each District will send their first-place winner to the State Competition.
10. If the first-place winners for some reason (i.e., illness, family problems) cannot participate at the State Competition, the District can send the second-place individual. However, it is the responsibility of the District Coordinator to notify the AISA office of the change **before** contest day.

**AISA STATE SPELLING BEE  
ENTRY FORM**

**(District Coordinator is expected to email ([aisa@aisaonline.org](mailto:aisa@aisaonline.org)) this form to the AISA office on the day of the District Spelling Bee.)**

\_\_\_\_\_  
**DISTRICT**

\_\_\_\_\_  
**ADMINISTRATOR**

\_\_\_\_\_  
**SUBJECT AREA COORDINATOR**

\_\_\_\_\_  
**4TH GRADE WINNER**

\_\_\_\_\_  
**SCHOOL**

\_\_\_\_\_  
**5TH GRADE WINNER**

\_\_\_\_\_  
**SCHOOL**

\_\_\_\_\_  
**6TH GRADE WINNER**

\_\_\_\_\_  
**SCHOOL**

\_\_\_\_\_  
**7TH GRADE WINNER**

\_\_\_\_\_  
**SCHOOL**

\_\_\_\_\_  
**8TH GRADE WINNER**

\_\_\_\_\_  
**SCHOOL**

**PARTICIPATING SCHOOLS OF THE DISTRICT SPELLING BEE:**

1. _____	2. _____
3. _____	4. _____
5. _____	6. _____
7. _____	8. _____
9. _____	10. _____
11. _____	12. _____
13. _____	14. _____

## AISA VISUAL ART SHOW

### A. GENERAL INFORMATION

The AISA will conduct the State Visual Art Show. You will receive specific details including, school directions, check-in procedures, etc. from the state office.

1. Grade Divisions
  - a. Kindergarten (5 years old) and Grade One
  - b. Grades 2-3
  - c. Grades 4-5
  - d. Grades 6-8
  - e. Grades 9-12
  
2. Each member school which plans to enter its district show should conduct its own local show at least one week prior to the district show. The list of local winners should be sent immediately to the District Coordinator. This list should be prepared carefully, since it will serve as an official check-in list for those students bringing work to the district show.
  
3. Each local school may enter only the winners of first and second place awards from the local show into district competition. First and second place district winners will advance to the AISA State Show for the 9-12th division ONLY.
 

\*\*For all other divisions, ONLY FIRST PLACE district winners will advance to the state show.

Note: At the district contest, a list of winners should be provided to participants before leaving contest. This list is the official list, not ribbon placing.
  
4. District Coordinator is to submit the list of district winners to the AISA office on the day of the District Show. Find the entry form in the Activities Handbook.
  
5. All pieces of art must have been prepared and completed since the State Art Show of the previous year. Pieces of art entered in a previous year's show cannot be shown again at any level of AISA competition.
  
6. All work must be totally original and done by the student (only). Only advice, support, and/or encouragement can be given by a parent or other adult.
  - a. Art work entered in the local, district, and state art show must be approved by the art teacher and Headmaster of the school. Good taste, and appropriate presentation for elementary and secondary students to view (Example: no nudity or near nudity; no vulgarity, etc.) are criteria that must be met.
  - b. No commercial molds may be used for ceramics.
  - c. No commercial kits may be used for any type of art work.

- d. No commercial designs or patterns may be used.
7. All art work entered at each level will be judged primarily on originality of design and technique/skill. If there is a question as to category, technique will be the basis for determination.
8. Students entering work at the state show may furnish a table top easel for display purposes, but this is not required. \*\*Please send basic-style easels. NO LARGE ornate easels will be accepted. No frames are allowed. It is recommended that the district show follow the same policy.
9. Names must NOT be visible until the judging is completed. This procedure is required at both the district and state shows.
10. At the state level, a special label showing ONLY the division, the category, and the entry number of the piece will be affixed to each piece of work when the student registers for the show. In addition, another sticky label MAY be included for listing the student's name and school. If used, this name sticker should remain under the grade/category sticker. (Districts may use the same procedure if they desire.)
11. At the state level, set up begins at 8:00 a.m. and ends at 10:00 a.m. Only a teacher and 1 - 2 designated helpers may participate in set up and take down. ABSOLUTELY NO OTHER PEOPLE WILL BE ALLOWED DURING SET-UP TIME.
12. Doors will open for public viewing promptly at 12:00 p.m. and close at 12:30 p.m. During this public viewing time no awards or artwork should be removed. We will be strictly adhering to this policy in order to provide an opportunity for all to enjoy the artwork. Please communicate this information to parents and students so they may plan their trip appropriately.
13. Students who participate in district and state shows must be accompanied by a faculty member from the home school. This is essential if questions should arise at either level concerning the students' works.
14. Teachers/faculty sponsors are expected to be present during the public viewing time. They are expected to help preserve the artwork. Ex. No touching is permitted with the exception of students taking pictures with their artwork. The faculty member from each school must ensure that all art work from his/her school is collected after the show.

## **B. ENTRY FEE**

An entry fee of \$10/entry/per school will be required, with a maximum of \$100 per school. Example: if a school is entering one piece of art the fee will be \$10; if a school is entering 4 pieces of art the fee will be \$40. Your entry fee should be submitted to the AISA office at least one week prior to the event. Entry fees are non-refundable.



## C. JUDGING CRITERIA

1. At all competition levels, judges should be qualified in the field of art. When possible, select them from a local college or university. Artists, art dealers, and retired art teachers should make excellent judges. As in all areas of AISA competition, judges should not be associated with the participating students or schools.
2. The Host coordinator should have a brief meeting with the judges and walk through the display prior to the beginning of the judging. At that time the judges should be informed of the following policies:
  - a. Each piece of art is to be required to be properly categorized before the show begins
  - b. Art entries on the district level are to be reviewed by the art staff/teacher(s) to determine the correctness of the categories. (This will not be necessary at the State Show.)
  - c. Category placement cannot be changed at any level of competition once awards have been given.
  - d. Judges and coordinators of show have the right to eliminate all questionable pieces of work at any level of competition. If this is done at the local level, it will aid the students and the teachers and will save any embarrassment should that piece, by chance, win and advance to the next level of competition where it would be disqualified.
  - e. Once a student enters a winning piece of art in a specific category for the district or state shows, he/she is not allowed to change the category listed on the entry form. See "c" above.
  - f. All work will be judged on originality of design and technique. The key to winner selection at every level must be objectivity.

## D. CATEGORIES:

- a. All 9 categories apply to all 5 grade divisions (K5-1, 2-3, 4-5, 6-8, and 9-12).
  - b. No frames are allowed.
  - c. Size maximums are as follows:  
3-Dimensional Maximum 4' x 4' x 4'  
All other categories Maximum 2' x 3'
1. **Painting** (on surfaces made to hang) Size max. 2' x 3'.
    - a. Oils
    - b. Acrylics
    - c. Flat glass work
    - d. Liquid crayons and/or liquefied pastels
  2. **Water base** (excluding acrylics) Size max. 2' x 3'
    - a. Watercolor
    - b. Tempera
    - c. Finger Paints
    - d. Water Color pencil

3. **Printmaking** (no Computer Graphics) Size max. 2' x 3'
  - a. Print-making (wood block, linoleum block, potato prints, thumb prints, nature prints, paper projects)
  - b. Silk Screen
  - c. Etchings
  
4. **Drawing Non-Color** (dry media only) Size max. 2' x 3'
  - a. Charcoal
  - b. Graphite
  - c. Pen and Ink
  - d. Scratch Board
  - e. Pencil
  - f. Black Felt Tip
  - g. Wood Burning
  
5. **Drawing Color** (dry media only) Size max. 2' x 3'
  - a. Colored pencils
  - b. Pastel chalk
  - c. Crayon
  - d. Colored markers
  - e. Scratch board
  
6. **Three-Dimensional Art/Crafts** (free-standing or free-hanging) (viewable from all sides as sculpture would be viewed) Size max. 4' x 4' x 4'
  - a. Sculpture
  - b. Ceramics and Pottery
  - c. Fabric Design
  - d. Jewelry
  - e. Etc.

\* Usually, these pieces have a flat side for hanging on a flat surface; however, since they are 3-D, they are entered in this category.

7. **Photography**
  - a. Photographs may be either color or black & white
  - b. Camera produced work must be done by student
  - c. Student is not required to develop the film; however, **NO ALTERING OF PHOTOS IS ALLOWED.**
  - d. Entries must be single photographs.
  - e. Composite studies will not be accepted.
  - f. Entries may be 5 x 7 or 4 x 6 (regular photo)
  - g. **No framing allowed**
  - h. Entries should be matted using any color choice. If matting is not available, plain white paper backing must be used.

8. **Collage** Size max. 2' x 3'
  - a. Designs using a variety of materials, cut or torn, and pasted in place with emphasis on assemblage.
  - b. Designs using primarily paper, but not limited to paper where assemblage is required.
  - c. Glue or some other adhesive may be used.
  - d. It should remain a 2D piece of artwork just having a build-up of layering further than the one 2D surface.
9. **Mixed Media** Size max. 2' x 3'
  - a. Utilization of two or more of the above art categories on one 2D surface.
  - b. Mixed media is any combination of wet and/or dry medium.
  - c. Examples of Mixed Media: Pen and ink over watercolor; crayon and tempera; etc.

## **E. AWARDS**

1. At the State Show, first and second place winners are presented ribbons in each category of each division. AISA judges are not required to give a first and/or second place award in a two-entry category unless the work is suitable, in their opinion, for State recognition. If the judges deem the pieces worthy of awards, then ribbons will be awarded at the State level. The AISA office will furnish all awards for the State Art Show and pay all expenses.
2. At the State Art Show, one project, from each of the five levels of competition, will be selected from among the blue-ribbon winners to receive the AISA Best of Show Medal. (This means that 5 Best of Show Medals will be awarded.)
3. Local and district shows must follow the same awards procedure, with the following deviations being allowed:
  - a. Additional awards may be used to recognize overall winners for each of the five divisions of competition. These, too, should be based on the first-place winners.
  - b. Ties cannot be awarded at any level of competition.
  - c. Special awards such as "best use of green" "best people," etc. may be given in order to add variety; however, these pieces do not advance without having been given a first-place award.
  - d. Remember: Only first place district winners advance to state for K5-1, 2-3, 4-5, & 6-8. First and second district winners advance to state for 9-12.

## **F. DISTRICT COORDINATOR'S RESPONSIBILITIES**

1. Secure District site.
2. Secure Judges and Pay Judges.
3. Determine entry fee.

4. Contact schools in District with District Competition details
  - a. date (set by AISA on Calendar of Events)
  - b. site (directions and instructions)
  - c. entry fee
  - d. special instructions (anything about which you need to remind the school sponsors)
  - e. remind sponsors of "Required Attachment to All Projects" that must be on the back of each entry, can be found in the online Activities Handbook found on the AISA website.
  - f. for your convenience, you may send an email of this information to Mrs. Sara Bazzle at the AISA office (sbazzle@aisaonline.org) and she will pass it on to the schools in your district.
5. Provide Judge's Worksheets.
6. Provide Awards.
7. Provide a list of winners to participants before leaving the district contest. This list is the official list, not ribbon placing.
8. Complete the State Entry Form located in the online Activities Handbook found on the AISA website. The State Entry Form should be submitted on the same day as the District Competition. Each District will send their first-place winner only to the State Show except for the 9 - 12th division ONLY which shall send both first and second place winners.

#### **G. ENTRY FORMS**

1. Required Attachment to All Projects: Copy the "Required Attachments to All Projects" in the Activities Handbook.
2. District Competition: Schools entering district competition may use the forms found in the Activities Handbook.
3. State Entry Form: Found in the Activities Handbook.

**REQUIRED ATTACHMENT  
Visual Art Show Entry Info**

**District:** \_\_\_\_\_ **School:** \_\_\_\_\_

**Student:** \_\_\_\_\_

**Title of Artwork:** \_\_\_\_\_

**Circle Division:**

K5 - Grade 1  
Crafts Grades 2 - 3  
Grades 4-5  
Grades 6-8  
Grades 9-12

**Circle Category:**

Painting	3D Arts &
Water-Base	Photography
Print-Making	Collage
Drawing Non-color	Mixed Media
Drawing Color	

**Medium:** \_\_\_\_\_

IF the category classification is in question, please complete the following: The classification of this project as to level and category has been established by the student and approved by the teacher and the District Art Show Coordinator. The basis for this classification is:

**REQUIRED ATTACHMENT  
Visual Art Show Entry Info**

**District:** \_\_\_\_\_ **School:** \_\_\_\_\_

**Student:** \_\_\_\_\_

**Title of Artwork:** \_\_\_\_\_

**Circle Division:**

K5 - Grade 1  
Crafts Grades 2 - 3  
Grades 4-5  
Grades 6-8  
Grades 9-12

**Circle Category:**

Painting	3D Arts &
Water-Base	Photography
Print-Making	Collage
Drawing Non-color	Mixed Media
Drawing Color	

**Medium:** \_\_\_\_\_

IF the category classification is in question, please complete the following: The classification of this project as to level and category has been established by the student and approved by the teacher and the District Art Show Coordinator. The basis for this classification is:

**REQUIRED ATTACHMENT  
Visual Art Show Entry Info**

**District:** \_\_\_\_\_ **School:** \_\_\_\_\_

**Student:** \_\_\_\_\_

**Title of Artwork:** \_\_\_\_\_

**Circle Division:**

K5 - Grade 1  
Crafts Grades 2 - 3  
Grades 4-5  
Grades 6-8  
Grades 9-12

**Circle Category:**

Painting	3D Arts &
Water-Base	Photography
Print-Making	Collage
Drawing Non-color	Mixed Media
Drawing Color	

**Medium:** \_\_\_\_\_

IF the category classification is in question, please complete the following: The classification of this project as to level and category has been established by the student and approved by the teacher and the District Art Show Coordinator. The basis for this classification is:

**REQUIRED ATTACHMENT  
Visual Art Show Entry Info**

**District:** \_\_\_\_\_ **School:** \_\_\_\_\_

**Student:** \_\_\_\_\_

**Title of Artwork:** \_\_\_\_\_

**Circle Division:**

K5 - Grade 1  
Crafts Grades 2 - 3  
Grades 4-5  
Grades 6-8  
Grades 9-12

**Circle Category:**

Painting	3D Arts &
Water-Base	Photography
Print-Making	Collage
Drawing Non-color	Mixed Media
Drawing Color	

**Medium:** \_\_\_\_\_

IF the category classification is in question, please complete the following: The classification of this project as to level and category has been established by the student and approved by the teacher and the District Art Show Coordinator. The basis for this classification is:

**AISA District Visual Arts Entry  
Form  
Division Levels K5 – 8**

Circle Division Level:    **Level K5-1**    **Level 2-3**    **Level 4-5**    **Level 6-8**

District \_\_\_\_\_ School \_\_\_\_\_

School Sponsor \_\_\_\_\_

**NAME**

**SCHOOL**

**A. Painting**

1<sup>st</sup> Place    \_\_\_\_\_

2<sup>nd</sup> Place    \_\_\_\_\_

**B. Water Base**

1<sup>st</sup> Place    \_\_\_\_\_

2<sup>nd</sup> Place    \_\_\_\_\_

**C. Printmaking**

1<sup>st</sup> Place    \_\_\_\_\_

2<sup>nd</sup> Place    \_\_\_\_\_

**D. Drawing Non-Color**

1<sup>st</sup> Place    \_\_\_\_\_

2<sup>nd</sup> Place    \_\_\_\_\_

**E. Drawing Color**1<sup>st</sup> Place

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2<sup>nd</sup> Place

---

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**1. 3-D Arts/ Crafts**1<sup>st</sup> Place

---

---

2<sup>nd</sup>Place

---

---

**2. Photography**1<sup>st</sup> Place

---

---

2<sup>nd</sup> Place

---

---

**H. Collage**1<sup>st</sup> Place

---

---

2<sup>nd</sup> Place

---

---

**I. Mixed Media**1<sup>st</sup> Place

---

---

2<sup>nd</sup> Place

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AISA District Visual Art Entry Form  
**Division Levels 9 - 12**

District \_\_\_\_\_ School \_\_\_\_\_

School Sponsor \_\_\_\_\_

NAME

SCHOOL

**A. Painting:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**B. Water Base:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**C. Printmaking:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**D. Drawing Non-Color:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**E. Drawing Color:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_



**F. 3D Arts/Crafts:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**G. Photography:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**H. Collage:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**I. Mixed Media:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**AISA State Visual Arts Entry  
Form  
Division Levels K5 - 8**

Circle Division Level:    **Level K5-1**    **Level 2-3**    **Level 4-5**    **Level 6-8**

District \_\_\_\_\_ School \_\_\_\_\_

School Sponsor \_\_\_\_\_

**NAME**

**SCHOOL**

**A. Painting**

1<sup>st</sup> Place

\_\_\_\_\_

\_\_\_\_\_

**B. Water Base**

1<sup>st</sup> Place

\_\_\_\_\_

\_\_\_\_\_

**C. Printmaking**

1<sup>st</sup> Place

\_\_\_\_\_

\_\_\_\_\_

**D. Drawing Non-Color**

1<sup>st</sup> Place

\_\_\_\_\_

\_\_\_\_\_

**E. Drawing Color**

1<sup>st</sup> Place

\_\_\_\_\_

\_\_\_\_\_

**F. 3-D Arts/ Crafts**

1<sup>st</sup> Place

\_\_\_\_\_

\_\_\_\_\_

**G. Photography**

1<sup>st</sup> Place \_\_\_\_\_

**H. Collage**

1<sup>st</sup> Place \_\_\_\_\_

**I. Mixed Media**

1<sup>st</sup> Place \_\_\_\_\_

**AISA State Visual Art Entry Form**  
**Division Levels 9 - 12**

**District** \_\_\_\_\_ **School** \_\_\_\_\_

**School Sponsor** \_\_\_\_\_

**NAME**

**SCHOOL**

**A. Painting:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**B. Water Base:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**C. Printmaking:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**D. Drawing Non-Color:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**E. Drawing Color:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**F. 3D Arts/Crafts:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**G. Photography:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**H. Collage:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_

**I. Mixed Media:**

1st Place \_\_\_\_\_

2nd Place \_\_\_\_\_



## 2023-2024 DISTRICT SUMMARY INFORMATION

District:	Spelling Bee Host School:	Spelling Bee District Coordinator:	Spelling Bee District Email:	Coordinator's	Spelling Bee District Coordinator's Phone:
<b>District - November 7, 2023</b>					
District 1	Southern Academy	Anita Smith	asmith@southernacademy.net		334-624-8111
District 2	Lighthouse Christian Academy	Kindra Crumly	kindra.crumly@lbatheodore.com		251-653-5642
District 3	Sparta Academy	Karen Layton	krlayton@bellsouth.net		251-578-2852
District 4	The Lakeside School	Denise Corcoran	dcorcoran@lakesidechiefs.com		334-587-5748
District 5	Autauga Academy	LeeAnn Jones	Ljones@autaugaacademy.com		334-365-4343
District 6	Chambers Academy	Merit Sims	merit.sims@chambersacademy.com		334-864-9852
District 7	Coosa Christian School	Amanda Justus	amandajustus@coosachristian.org		256-547-1841

District:	Middle School Scholars Host School:	Bowl	Middle School Scholars Bowl District Coordinator:	Middle School Scholars Bowl District Coordinator's Email:	Middle School Scholars Bowl Coordinator's Phone:
<b>District - November 29, 2023</b>					
District 1	Pickens Academy		Vanessa Dean	vdean@pickensacademy.com	205-367-8144
District 2	Cottage Hill Christian		Mrs. Olsen	olsens@chbss.org	251-660-2427
District 3	Monroe Academy		Ken Bowen	kbowen@monroeacademy.org	251-743-3932
District 4	Abbeville Christian Academy		Debbie Barnes	dbarnes@acagenerals.org	334-585-5100
District 5	Evangel Christian Academy		Bobby Johnson	Bjohnson@ecalions.org	334-272-3882
District 6	TBD				
District 7	The Donoho School		David Noone	david.noone@donohoschool.com	256-237-5477

District:	District Math Host School:	District Math Coordinator:	District Math Coordinator's Email:	District Math Coordinator's Phone:
<b>District - January 9, 2024</b>				
District 1	Patrician Academy	Jenna Wright	drjennawright@gmail.com	205-459-3605
District 2	Faith Academy	Candi Wilson	c.wilson@faithacademy.us	251-633-7267
District 3	Morgan Academy	Whitney Holladay	wholladay@morganacademy.com	334-875-4464
District 4	Pike Liberal Arts School	J. Mathews/K. O'Brien	jmathews@pikelib.com	334-566-2023
District 5	Hooper Academy	Laura Moseley	lmoseley@hooperacademy.org	334-300-7135
District 6	Lee-Scott Academy	Dr. Stan Cox	scox@lee-scott.org	334-821-2430
District 7	The Donoho School	DeeDee Henderson	deedee.henderson@donohoschool.com	256-237-5477

District:	District Science Innovation Expo Host School:	District Science Innovation Expo Coordinator:	District Science Innovation Expo Coordinator's Email:	District Science Innovation Expo Coordinator's Phone:
<b>District - January 18, 2024 (Combined Districts 5-7)</b>				
District 1	Pickens Academy	Bobby Beasley	bbeasley@pickensacademy.com	205-367-8144
District 2	North Mobile Christian School	Angela Ritchie	aritchie@northmobilechristian.org	251-679-3279
District 3	Fort Dale Academy	Marcia Paulk	mpaulk@fortdale.com	334-382-2606
District 4	Abbeville Christian Academy	Kay Shelley	kshelley@acagenerals.org	334-585-5100
District 5	Autauga Academy	Ally Moscona	Amoscona@autaugaacademy.com	334-365-4343
District 6	TBD			
District 7	Autauga Academy	Ally Moscona	Amoscona@autaugaacademy.com	334-365-4343

District:	Region Performing Arts School:	Host	Region Performing Arts District Coordinator:	Region Performing Arts District Coordinator's Email:	Region Performing Arts Coordinator's Phone:
<b>District - January 29, 2024 (Combined Districts 1-7, 4-6, 2-3-5)</b>					
District 1	Tuscaloosa Academy		Sara Margaret Cates	smcates@tuscaloosaacademy.org	205-758-4462
District 2	Eastwood Christian School		Ruth Givens	Rgivens@eastwoodschoo.org	334-272-8195
District 3	Eastwood Christian School		Ruth Givens	Rgivens@eastwoodschoo.org	334-272-8195
District 4	Macon East Academy		Glynn Lott	coachlott@macon-east.net	334-277-6566
District 5	Eastwood Christian School		Ruth Givens	Rgivens@eastwoodschoo.org	334-272-8195
District 6	Macon East Academy		Glynn Lott	coachlott@macon-east.net	334-277-6566
District 7	Tuscaloosa Academy		Sara Margaret Cates	smcates@tuscaloosaacademy.org	205-758-4462

District:	District High School Bowl Host School:	Scholars	District High School Scholars Bowl Coordinator:	District High School Scholars Bowl Coordinator's Email:	Bowl	District High School Scholars Bowl Coordinator's Phone:
<b>District - February 14, 2024; District 2 – February 7, 2024</b>						
District 1	Pickens Academy		Vanessa Dean	vdean@pickensacademy.com		205-367-8144
District 2	Cottage Hill Christian School		Mrs. Kimberly Tharp	tharpk@chbss.org		251-660-2427
District 3	Morgan Academy		Karim Oaks	kpoaks@morganacademy.com		334-875-4464
District 4	Abbeville Christian Academy		Debbie Barnes	dbarnes@acagenerals.org		334-585-5100
District 5	Evangel Christian Academy		Bobby Johnson	Bjohnson@ecalions.org		334-272-3882
District 6	TBD					
District 7	The Donoho School		David Noone	david.noone@donohoschool.com		256-237-5477

District:	District Visual Arts Host School:	District Visual Arts Coordinator:	District Visual Arts Coordinator's Email:	District Visual Arts Coordinator's Phone:
<b>District - February 28, 2024; District 2 – March 6, 2024</b>				
District 1	Southern Academy	Michelle Harless	mharless@southernacademy.net	334-624-8111
District 2	St. Paul's Episcopal School	Mrs. Youngblood	ayoungblood@stpaulsmobile.net	251-342-6700
District 3	Wilcox Academy	Kristin Law	kristin@blackbelttreasures.com	334-682-9619
District 4	Crenshaw Christian Academy	Adrian Odom	aodom@crenshawcougars.com	334-335-5749
District 5	Hooper Academy	Darryl Free	Dfree@hooperacademy.com	334-288-5980
District 6	Glenwood School	Jim Davidson	j davidson@glenwoodgators.com	334-297-3614
District 7	Coosa Christian School	Ashton Mills	ashtonmills@coosachristian.org	256-547-1841